

REGISTRATION/MEMBERSHIP COMMITTEE BUSINESS MEETING
SEPTEMBER 15, 2005
SUMMARY OF MINUTES

REVIEW OF COMMITTEE GOALS FOR 2005

The committee reviewed its 2005 goals:

1. Empower and educate the LSC registrars in SWIMS registration program through newsletters, testing and training opportunities.

A training workshop was held in Tampa, Florida in April 2005. Newsletters continue to be published semi-monthly.

2. Support the LSC registrars in the operational function of registration/membership through newsletters and phone contact from the committee in order to get LSC feedback.

Each committee member is assigned to contact specific LSCs throughout the year by phone. Newsletters continue to be published semi-monthly.

3. Evaluate the SWIMS registration program.

Dozens of upgrades were prioritized, funded and completed in 2005. Enhancements continue to be prioritized and funding is available in 2006 for additional upgrades.

4. Update registration verification position and responsibilities at national meets.

A task force has been appointed to study these issues to determine if a committee member is needed on-site at national meets. If not, what has to be done on-site and who would do it? The task force will report back to the committee in April 2006 with final recommendations.

5. Develop an educational registration component for Swimposiums.

This has been done and two new Swimposium tracks are now available. Several LSCs have requested these tracks for 2006 Swimposiums; several more LSCs have requested these tracks be held as a stand-alone workshop for their club registrars.

REVIEW OF PROPOSED LEGISLATION

The committee discussed the proposed legislation that would waive the 120-day rule for athletes who have relocated due to Hurricane Katrina. These transfers will be approved by the Rules Committee chair or his designee and will be done by Member Services staff. The family's FEMA number will be required.

SWIMS ENHANCEMENTS

All 2003 – 2005 enhancements that were identified as Critical have been completed. All enhancements identified as High have been completed with the exception of one. It will be done by the programmers as time allows.

The committee reviewed and prioritized enhancement requests received since April 2005. These will be completed in 2006 as time allows. There is funding in the budget for these items.

NON-ATHLETE ELECTRONIC REGISTRATION

A task force comprised of Jim Patterson, Pam Cook and Pam Lowenthal will review current practices and make a recommendation to the committee in April 2006.

SWIMS SECURITY TASK FORCE REPORT

While the task force is finalizing its recommendations, which will be presented to the committee in April 2006, LSCs are encouraged to have their own written policy that spells out who should have access to SWIMS.

SWIMPOSIUM TRACKS FOR CLUB ADMINISTRATION

Two new Swimposium tracks have been finalized and outlines distributed at convention. Several LSCs have already expressed an interest in conducting these tracks in 2006.

NEW BUSINESS

It was announced that an ASCA Level 1 card is no longer proof of having passed the Foundations of Coaching test required for all first year coaches.