

**T & R Committee  
Conference Call Minutes  
10/22/2007, 5 p.m. EST**

**Present:** Suzanne Heath, Larry Herr, Chelsey Walden, Alice Kempthorne, Matt Hooper, Marvin Lanphere, Jay Thomas, Isabelle Fraser, Jim Holcomb, Terry Randolph

**AGENDA**

- Welcome to Alice Kempthorne, Reimbursement Coordinator by Suzanne Heath
  - Alice has been the Athlete Reimbursement Coordinator for 20 years and a volunteer with USA Swimming since 1973.
  - As Reimbursement Coordinator, Alice reports to Program Ops VP Pat Lunsford as does our committee. In talking with Alice this summer she indicated that she wished to consider “retirement”. In Indianapolis, Alice, Pat Lunsford and I discussed bringing her duties under the umbrella of the T & R Committee in order to insure the continuation of the volunteer component of the position. The Board of Directors approved this move.
  - This year ConocoPhillips distributed \$31,270.00 to athletes competing at the National Championships. Requirements included ranking in the FINA Top 100 in the qualifying period. Alice noted that we have many more athletes in this ranking now than in years past.
  - Alice, Suzanne, Larry, Pat, and Dean Eckeren, Alice’s staff liaison, will meet in Atlanta during the SC Championships to develop a plan for continuing service to this valuable program.
  
- SAA Program Changes for 2007-08
  - Marvin Lanphere addressed the changes recommended by the SAA Sub-committee for the upcoming year. These were outlined in minutes of the sub-committee conference call (attached) and include:
    - Adoption of a uniform time standard qualification rather than participation in a sectional meet.
    - Changes would be effective with this year’s program; qualifying period would be July 1, 2007 through June 30, 2008.
    - Swimmers on the 2006-07 list that do not make the time standard for 2007-08 will be “grandfathered” and recognized if they submit an application and are academically qualified.
    - Achieved times would be accepted from USA Swimming Sanctioned competitions.
      - In consideration of this last recommendation Marvin informed the committee that Club Development staff members Pat Hogan and Ira Klein had requested that the T & R Committee and SAA Sub-committee give consideration to times achieved in the YMCA National

Championship meets and to observed swim times from high school championship competitions.

- In Marvin's poll of the SAA Sub-committee, 8 of 10 sub-committee members participated in the poll. 6 of 8 approved the use of times from the Y Nationals (approved meets). 6 of 8 did not approve the use of times from observed high school swims.
  - Marvin made a motion to accept the use of times from sanctioned competitions, the Y national championships and times swum by National Team members in international competition. The motion was seconded by Terry Randolph.
  - Matt Hooper moved to amend the motion to make any official time in the SWIMS database and swum during the qualifying period eligible for SAA application purposes. Jay Thomas seconded the amendment.
  - The amendment was not considered a "friendly" amendment; therefore the committee voted on the amendment and it passed with a vote of 5 to 3.
  - The motion as amended passed by a vote of 7 to 1. The SAA program for 2007-08 will permit the use of any official time in the SWIMS database swum during the qualifying period and meeting the 2000 Junior National Time Standards to be used to apply for SAA recognition.
- Marvin and Joyce will work on the revision of the SAA application with Heather Hass, Larry and Chelsey. They intend to have a draft of the form ready by December 1<sup>st</sup> for the SAA Sub-committee and the T & R Committee to review. The 2007-08 application form will be posted January 1, 2008.
- National Age Group Recognition Program
  - Suzanne reminded the committee that the group voted at its meeting at convention on the parameters of the program we will recommend to Program Ops VP Pat Lunsford. Based on the strong recommendation of the National Age Group Development Committee, T & R was asked to review the starting age for the single age recognition program. AG recommended beginning at age 11 rather than age 10 as T & R had voted.
    - Terry Randolph moved and Matt Hooper seconded to use age 11 as the beginning age for formal recognition (certificates and lists).
    - The motion passed unanimously. Discussion followed on any potential changes to the NAG Record process (none recommended) and to the relay recognition. It was agreed that formal recognition for relays would begin with the 11-12 age group.
  - The recommendation to Program Operations is as follows:
    - Initiate an age group recognition program for SCY and LCM that would recognize:

- The top ten individual times in a single age group beginning at age 11 and continuing through age 17.
    - The top ten relay times beginning with age group 11-12 and continuing with 13-14 and 15-18.
  - The Age Group Recognition Program will use the qualifying period of September 1, 2007 through August 31, 2008 and follow a similar schedule for each succeeding year.
  - Certificates will be printed and distributed by HQ staff to the LSCs for ages 11-14 (individuals) and 11-12, 13-14 (relays). Blank certificates will be furnished upon request to the LSCs for printing of certificates for ages above 14 (individuals and relays).
  - Lists will be posted on the USA Swimming web site, furnished to *Splash* and *Swimming World* for publication as determined by those magazines.
  - The term “NRT” will cease to exist and will not be used in any SWIMS look up feature. All times are reportable.
  - A “Top Ten” time may be published from the previous year as motivation (replacing Appendix 2-B in the USA Swimming Rules and Regulations). The National Age Group Motivational Times (B, BB, A, AA, etc.) will continue to be published in the USA Swimming Rules and Regulations. The NAG Motivational Times - Percentile Based chart will not be continued.
  - The NAG Records will not be affected by this recognition program and will continue as presently implemented.
- Status of Top 16 for 2007-08
    - Chelsey Walden informed the committee that corrections have been received from volunteer checkers and a final preview list is now posted on the web site.
    - We are right on target for publishing the final listing on November 1<sup>st</sup>.
    - Card stock has been ordered for the certificates and mailing should be on schedule by November 21<sup>st</sup>.
    - Terry Randolph asked if contact had been made with *Swimming World* as they usually want the lists in November for future publication. Matt Hooper volunteered to talk with a contact on the SW staff and Chelsey will contact them as well.
    - The committee strongly urges that *Splash* publish the relay lists this year as they were not published last year. The SCY individual list should be published first, hopefully in the January-February *Splash* issue, followed by LCM individual in the next issue and the relay lists in a third (and possibly fourth) issue.
  - SWIMS Enhancements
    - Jay Thomas reported that over the summer he spent time consulting with several LSC Records Chairmen to come up with a recommendation for development of a web-based, SWIMS-based system of record keeping.

- The enhancement under consideration would offer club users the option to track club records (on the public side through the club portal) as well as provide an LSC with the ability to track official times for LSC records within the SWIMS database.
    - Larry reported that the Records upgrade is in a preliminary design phase. Documentation is expected by the end of the week which Jay, Larry and Chelsey will review. If the functionality is as expected, coding will begin in the next two weeks.
  - Larry Herr thanked Jay for his efforts to bring volunteers together to provide recommendations for the enhancements. Larry reported that the SDIF Export enhancement has been completed and will go into a two week testing cycle beginning November 1<sup>st</sup>.
    - Both registration and times security roles will be able to create export files from SWIMS – essentially re-creating a Hy Tek export file from the database that could include a team roster, team information and a times file.
    - The amount of data being pulled is under consideration – the committee recommended that an LSC be able to pull data serially for a one year period.
  - OME Upgrades – Larry reported that several items that need improvement in the OME process are under consideration and will be managed by the staff. Jay asked Larry to consider the input on the most important changes that have been recommended for OME from LSCs/clubs that have used the system for meet entry this year.
  - Larry reported on the NCAA Joint Partnership Program.
    - Phase 2 is being tested by volunteers Cherita Gentilucci, Suzanne Heath and Bob Matlack this week.
    - Phases 3-5 remain. Staff programmer Robb Hinds will work with the development for 4-5. Phase 4 is OME.
    - The overall project is on pace and slightly under budget.
- Open Water/Long Distance Records Update
  - Isabelle Fraser and Jay Thomas reported they were unable to get information from Dale Petranec regarding his record recommendations at the OW meet this last weekend.
  - Jay will call Dale next week and try to solicit some concrete recommendations from him.
- Record Application Forms
  - Jim Holcomb has completed a revision of the NAG Record form based on suggestions made at convention and he will email this to committee members for final review.
  - Posting of new forms to be completed by January 1<sup>st</sup>.
- Disability Records

- Bea Hartigan was unable to join us for the call tonight. Suzanne Heath reported that Pat Lunsford and Mary Jo Swalley have recommended four individuals for a task force to work with the U.S. Paralympics Committee in the transition of record keeping for American Records for swimmers with a disability from USA Swimming to U.S. Paralympics. Gail Dummer, Chair, Jarrett Perry, Bea Hartigan and Mark Rienets have been recommended and await final approval from Jim Wood for the task force to begin its work.
- In the interim Bea and Suzanne recommend providing a link to the U.S. Paralympics Committee American Record Application Form on the USA-S website as well as the USA Swimming application form. Suzanne will send a link to Larry for posting.

The conference call ended at 6:42 p.m. with thanks to all for their participation.

Respectfully submitted,  
Suzanne Heath  
October 24, 2007