



## REGISTRATION/MEMBERSHIP COMMITTEE MINUTES

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**September 14, 2006**  
**Dearborn, Michigan**

The meeting was called to order by Pam Cook at 3:05pm on Thursday, September 14, 2006, with the following committee members in attendance:

Pam Cook, Chair	Pam Lowenthal
Helen Kelly, Vice Chair	Valerie Manfull
Matt Hooper, Athlete Rep	Jim Patterson
Cherita Gentilucci	Elaine Sortor
Tom Healey	

ALSO PRESENT: Mary Jo Swalley, Local Admin VP, and Cathy Durance, Staff Liaison  
UNABLE TO ATTEND: Committee members Diana Hurst and Brittany Sacco.

### **PREVIOUS MINUTES**

***MOTION made/seconded/approved*** to accept the minutes of the April 7-8, 2006 meeting.

### **LSC PHONE CONTACTS**

Members of the committee are required to make direct contact with their assigned LSC registrars. The major areas of concern recently seem to be out-of-LSC transfers and the proposed background screen requirement for coaches.

### **LEGISLATION REVIEW**

The committee reviewed the legislation that related to registration/membership issues. Mary Jo Swalley provided additional background and details from both the Board and Rules Committee meetings.

### **REPORT ON COACH BACKGROUND SCREENS**

Several committee members participated in the initial testing of SWIMS changes as they relate to the proposed mandatory background screen for coaches. These LSCs will also be participating in the pilot program immediately following this convention.

The entire committee will be invited to participate in any conference calls during the pilot program in order to remain current on issues relating to the program and roll-out.

### **SWIMS ENHANCEMENT LISTS**

The committee reviewed the enhancements received since their last meeting and the list already prioritized for 2006. The new 2007 Enhancements list is attached. Some items still need cost estimates. There is \$25,000 in the 2007 budget for enhancements. USA Swimming will be hiring another programmer in January to help with the workload. Things done by in-house programmers cost much less than those done by Staterra, so the costs would come down significantly for any work orders done in-house.

Jim Patterson will develop a template for submitting enhancement requests to Cathy Durance.

### **NATIONAL CHAMPIONSHIP MEET VERIFICATION TASK FORCE**

The exception report for national championships reflects coach safety certifications effective on the first day of the meet as opposed to the last day of the meet. A change request has been submitted to the OME staff coordinators. (*Post-Convention Note: This change has been made.*)

Susan Woessner flags problems on team rosters in advance, greatly reducing the amount of pre-meet verification that needs to be done.

### **2006 COMMITTEE GOALS**

The committee reviewed their goals for 2006:

1. Empower and educate the LSC registrars in SWIMS registration program through newsletters, testing and training opportunities.
2. Support the LSC registrars in the operational function of registration/membership through newsletters and direct communication with the committee in order to get LSC feedback.
3. Continually enhance and evaluate the SWIMS registration program.
4. Update registration verification position and responsibilities at national meets.
5. Promote and evaluate the educational registration component for Swimposiums.

A new committee will be named after convention and will write the committee's 2007 goals at their first meeting.

### **2007 LSC REGISTRATION/TIMES WORKSHOP**

Cathy has looked into several cities that have hotels and computer classrooms within walking distance to each other. The Tucson Convention & Visitors Bureau is most anxious to host the workshop and they are currently looking into computer classrooms near the Courtyard Marriott. Another option to explore is the Sheraton Fashion Mall in Plantation, Florida. (*Post-Convention Note: Because the last workshop was held in Florida, it has been decided to go west this time.*)

### **NEW BUSINESS**

#### **USA Swimming Mailing Service Program**

LSCs receive complaints from parents who don't want their children to receive promotional materials from USA Swimming sponsors or vendors who purchase mailing labels from USA Swimming. The committee would like to see a checkbox on the athlete application form for parents to check when they want to be removed from the program. Matt Farrell, Managing Director of Business Development, explained that names and addresses are held in strictest confidence. Mailing labels go through third-party professional mailing houses, not sent directly to the vendor.

A reminder will go into the next newsletter to refer parents to USA Swimming in order to get their family name deleted from the Mailing Service Program.

Combining USA Swimming and US Masters Swimming Meets

The committee read the proposal to allow the combining of USA Swimming and US Masters meets, which has been deferred to USSIC and will be discussed at their next meeting. *(Post-Convention Note: USSIC did meet in October and is not supporting the proposal for combined meets.)*

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 4:50pm.

Respectfully submitted,  
Cathy Durance  
Member Services Coordinator