

# USA SWIMMING BOARD OF DIRECTORS

September 25, 2007  
Garden Grove, California

## MINUTES

### 1 **CALL TO ORDER**

2 USA Swimming President Jim Wood called the meeting to order at 2:00 p.m. on Tuesday,  
3 September 25, 2007 with the following in attendance:

### 4 5 **Board of Directors and Ex-Officio:**

6 George Block, Wayne Burrow, Peter Carney, Ed Dellert, Duffy Dillon, Pete Gannon, Ted Haartz,  
7 Larry Johnson, Michael Lawrence, Pat Lunsford, Vicki Marsh, Bill Maxson, Arlene McDonald,  
8 Eric Nelson, Dale Neuburger, Wells O'Brien, Rich Pockat, Linda Riker, Bill Rose, Jim Ryan,  
9 Trent Staley, Tyler Storie, Mary Jo Swalley, Alison Terry, Ron Van Pool, John Wilson, Jim  
10 Wood, Carol Zaleski.

### 11 12 **Board Members and Ex-Officio Not Present:**

13 Sandy Baldwin, Tom Dolan, Mark Henderson, Bryan Jones, Jamie Rauch, Ross Wales.

### 14 15 **MOMENT OF SILENCE**

16 A moment of silence was observed for USA Swimming members and associates who have  
17 passed away since the last meeting.

### 18 19 **AGENDA REVIEW**

20 (Attachment #1) The following additions and adjustments were made to the agenda:

- 21
- 22 • USA Swimming Foundation – Ron Beegle - 2:30 p.m. (instead of 7:00 p.m.)
- 23 • USA Swimming Staff Reports – Chuck Wielgus and Jim Wood
- 24 • Action Item – Pat Lunsford – Times and Recognition
- 25 • Old Business – Bruce Stratton – Rules Legislation
- 26

### 27 **DECLARATION OF CONFLICT OF INTEREST**

28 *"Is any member aware of any conflict of interest (that is, of a personal interest or direct or*  
29 *indirect pecuniary interest) in any matter being considered by this meeting which should now be*  
30 *reported or disclosed or addressed under the USA Swimming Conflict of Interest Policy?"*

31  
32 If a Board member determines there to be a conflict of interest at any point during the course of  
33 the meeting when a specific subject is being discussed and / or action is being taken, a  
34 declaration of a conflict of interest should be made at that time.

### 35 36 **RECOGNITION OF RECORDS**

37 Pat Lunsford submitted a written report for records broken since the April Board of Directors  
38 meeting (Attachment #2).

### 39 40 **MINUTES**

41 **MOTION:** To approve the April 2007 Board of Directors meeting minutes. **APPROVED.**

43 **MOTION:** *To approve the August 2007 Executive Committee meeting minutes. APPROVED.*  
44

45 **USA SWIMMING FOUNDATION**

46 Jim Wood introduced Ron Beegle, Secretary of the USA Swimming Foundation Board of  
47 Directors. Ron spoke to his background with swimming, and his love and commitment of the  
48 sport. He was once a Berkley Aquatic Club swimmer  
49

50 Ron proceeded to give an update on the Foundation, what is being accomplished, and future  
51 plans. The Foundation Board members are all passionate about the sport and the goals of the  
52 Foundation.  
53

54 **TREASURER'S REPORT / 2008 BUDGET PROPOSAL**

55 Peter Carney presented the 2008 proposed budget to the Board. (Attachment #3)  
56

57 Questions were raised concerning line items and additional details that were to be included.  
58

59 **MOTION:** *To increase the Athletes Executive Committee line item budget for meetings an  
60 additional \$5,100. APPROVED.*  
61

62 Several National Team line items were questioned. It was determined to postpone the  
63 discussion until the evening session when Mark Schubert will be present.  
64

65 **MOTION:** *To postpone until this evening the further discussion and approval of the proposed  
66 2008 budget. APPROVED.*  
67

68 It was suggested that perhaps in future budget processes, to look 3 or 4 years down the road; to  
69 have our financial officers examine the process and come back to the Board in November with  
70 recommendations on how to proceed. Chuck did distribute to the Board in advance of this  
71 meeting a questionnaire asking for input on the budget process.  
72

73 In April Peter Carney was directed to prepare legislation concerning LSC financial reporting, and  
74 this is included in the House of Delegates legislation packet. An LSC Treasurer's Task Force  
75 has been formed: John Ertter, Tim Myers, Annette Duvall, Larry Johnson, Jeff Gudman, Lucy  
76 Duncan, Tom Hasz, Paul Sigfusson (Athlete), Robbie Fischetti (Athlete).  
77

78 In November, Peter Carney will be asking the Board for input on updating the Executive  
79 Director's yearly evaluation and asked that Board members be prepared to offer suggestions.  
80

81 **ADMINISTRATION**

82 John Wilson submitted a written report (Attachment #4).  
83

84 This is the first year for the Background Screens requirement for candidates for office to be  
85 elected at our Annual Convention.  
86

87 **All candidates for office at the Annual Convention are required  
88 to successfully complete a USA Swimming background screen.**  
89

90 This requirement must be met by the time the ballots are printed. **For this year only**, if the  
91 candidate has proof they have started the process it will be acceptable for purposes of the  
92 election. One of the following documents can be used as proof:

- 93
- 94 1) Printed confirmation from TC logiQ that a background screen has been initiated (this is  
95 final step of the online process);
- 96
- 97 2) Email confirmation from TC logiQ that their background screen has been approved (this  
98 email is sent the same day that the screen is approved)
- 99

100 Nominations from the floor will be allowed subject to the following requirements:

- 101
- 102 1) Any coach nominated from the floor must have completed the background screen;
- 103
- 104 2) A non-coach nominated from the floor must have already initiated the screen and be able  
105 to prove it, as described above.
- 106

107 Zone Director nominations and elections are subject to the procedures and conditions described  
108 above. The Convention and Elections Committee will verify completion of the background  
109 screens or that the screen has been initiated, upon request of the current Zone Directors. This  
110 includes nominations from the floor being verified prior to the actual election.

111  
112 In order to initiate a USA Swimming Background Screening, please go online to  
113 <http://www.usaswimming.org/bgscreeninfo>.

114  
115 **This above MOTION was APPROVED for this year only.**

116  
117 The Risk Management Workshop held in Minneapolis in August was well received and great  
118 discussion took place on the following topics:

- 119
- 120 1. Cell phones in the locker room
- 121 2. Role of the Marshal
- 122 3. Lightning, Over Chlorination,
- 123 4. Safety Awareness Day
- 124 5. How to improve Safety Awareness in your LSC and clubs
- 125 6. Roles of the LSC Safety Chair and Club Safety Chair
- 126 7. Available Resources for Safety Chairs
- 127

128 The committee has recommended that meet hosts put the following statement in their meet  
129 information:

130  
131 *No recording devices, including cell phones, can be used in the locker rooms at the site*  
132 *of a swim practice or meet. Marshals need to insure that locker rooms are monitored as*  
133 *often as possible by all meet personnel.*

134  
135 A recommendation was made by George Block to remove the second sentence. John Wilson  
136 will take this recommendation back to the Safety Education Committee

138 **PROGRAM OPERATIONS**

139 Pat Lunsford submitted a written report (Attachment #5).

140  
141 The Times and Recognition Committee currently consists of the Awards Coordinator, three  
142 athletes, and eight members appointed by the President.

143  
144 The following change is proposed:

145  
146 "The Times and Recognition Committee shall be comprised of the Athlete  
147 Reimbursement Coordinator, three athletes, and eight members appointed by the  
148 President."

149  
150 The Awards Coordinator is now under the Vice President of Administration, therefore no budget  
151 changes are needed.

152  
153 **MOTION:** *To approve moving the Athlete Reimbursement Coordinator position to Program*  
154 *Operations. APPROVED.*

155  
156 **PROGRAM DEVELOPMENT**

157 Mary Jo Swalley submitted a written report (Attachment #6). Mary Jo will be naming a task  
158 force to examine the role and direction USA Swimming wants to have in working with US  
159 Paralympics in making sure disability records are being taken care of.

160  
161 **ATHLETES EXECUTIVE COMMITTEE**

162 Trent Staley reported that the past year the Athletes Executive Committee has been working on  
163 increasing communication within the athlete vertical; new AEC roles; leadership and LSC;  
164 Facebook; Athletes Quarterly improvements.

165  
166 Need to now work to increase the lateral communication and get better information from  
167 Committee Chairs, Zone Directors and LSC Chairs. Chris Thompson and Ali Terry are contact  
168 points for the athletes on committees and LSC / Zone representatives. If you see an athlete who  
169 has done well, we want to hear about it; likewise we would like to hear if they are not.

170  
171 Athletes at convention need to be 16 years old and registered to participate in our events. They  
172 are now here for a shorter period of time. Please give input about what you think and what you  
173 see.

174  
175 Continuing to look at how to better utilize athletes on committees; trying to bring in more  
176 athletes with the desire to serve.

177  
178 Maddy Crippen replaces Lindsay Mintenko as the USOC AAC Alternate Representative.

179  
180 The AEC has begun conversations with Mark Schubert and Lindsay Mintenko concerning  
181 athlete assistance for 2009.

182 **CENTRAL ZONE**

183 Arlene McDonald and Eric Nelson submitted a written report (Attachment #7).

184  
185

186 **EASTERN ZONE**

187 Pete Gannon and Ed Dellert submitted a written report (Attachment #8).

188

189 **SOUTHERN ZONE DIRECTORS**

190 Richard Pockat and Duffy Dillon submitted a written report (Attachment #9).

191

192 **WESTERN ZONE DIRECTORS**

193 Larry Johnson and Vicki Marsh submitted a written report (Attachment #10).

194

195 Ed Dellert spoke for all the zones about the fact that over the last six months, the cost of college  
196 facilities that are being rented for Sectional meets have been increasing significantly making it  
197 difficult to find hosts for the Sectional meets, particularly in the Eastern Zone. Because of these  
198 increased rental fees, there was a request to look at increasing the funding provided for these  
199 meets. This concern applies to the funding for the Sectional meets, not the zone meets.

200

201 John Wilson also commented on the costs involved with the items that the hosts are required to  
202 purchase per sponsor agreement, that they have no use for.

203

204 **DISCUSSION ITEM – FACILITY RELATIONSHIPS**

205 Pat Hogan presented to the Board for discussion purposes three concepts regarding facility  
206 relationships and different ways in which USA Swimming might cultivate these relationships.  
207 (Attachment #11)

208

209 The three general concepts presented in the attachment are intended as a starting point for the  
210 USA Swimming Board of Directors to discuss this topic and advise staff on how to move  
211 forward.

212

213 There is general consensus that facility relationships are very important. Board members are in  
214 favor of furthering this discussion and support staff in investigating the various concepts, and  
215 reporting back to the Board.

216

217 **CLOSED SESSION**

218 The meeting went into closed session.

219

220 **MOTION:** *To proceed as discussed with a third party evaluation to bring back to the Board for*  
221 *discussion and consideration. APPROVED.*

222

223 The meeting recessed at 5:15 p.m. and reconvened at 7:00 p.m.

224

225 **2008 OLYMPIC TRIALS UPDATE**

226 Harold Cliff, Operations Director of the 2008 USA Swimming Olympic Trials Organizing  
227 Committee gave an update to the Board. Ticket packages are selling very well, and additional  
228 packages are being presented. There will be an Olympic Dining Village for athlete and support  
229 staff, so they will not need to leave the facility. The menus have been endorsed by the USOC  
230 and USA Swimming nutritional staff. Plans are proceeding on schedule and excitement is  
231 building in the community.

232

233

234

235 **RULES LEGISLATION**

236 Bruce Stratton, as the Rules Committee Chair, sought clarification from the Board of Directors  
237 on two motions adopted at the January 2007 meeting. The Board confirmed that there shall be  
238 one to three independent directors. The Board was advised that the definition of an independent  
239 director as established by the USOC is set forth in the proposed R-12 in paraphrased format.

240  
241 The Board also confirmed the nominating committee is to develop the standard for national  
242 officers and to seek candidates but not submit a slate.

243  
244 **2008 BUDGET PROPOSAL** (continued)

245 The budget discussion resumed, with Mark Schubert in attendance and supplying details for the  
246 line items questioned.

247  
248 **MOTION:** *To adopt the 2008 budget as amended with the addition of \$5,100 to the AEC for*  
249 *meetings. **APPROVED.***

250  
251 **SPEEDO CHAMPIONSHIPS SERIES**

252 Financial reports from locations hosting Speedo Champion Series events from 2001 to 2007  
253 were reviewed and discussed, to determine how the hosts are doing financially, and if the zone  
254 funding should be raised.

255 **MOTION:** *To increase the zone funding for sectional championship meets 25% (from \$10,000 to*  
256 *\$12,500), effective 2008 and beyond. Total number amount will be \$50,000 considering all*  
257 *sectionals. **DEFEATED BY COUNT.***

258  
259 **MOTION:** *To ask Jim Wood to appoint a task force to study the funding of sectional*  
260 *competitions, in the 2009 – 2012 quad including sponsorship agreements. **APPROVED.***

261  
262 The following have been asked to serve on the task force: Chair - Arlene McDonald, Dean  
263 Ekeren, Matt Farrell, Larry Johnson, Ed Dellert, Richard Pockat and Trent Staley.

264  
265 **USSIC**

266 Carol Zaleski gave updates on her written report. (Attachment #12). Concerning the matter of a  
267 combined Masters / USA Swimming meet, there needs to be an indemnification agreement  
268 between Masters and USA Swimming so that it is clear who's insurance is going to back the  
269 meet. John Peterson has been working on this and then both insurance companies will have to  
270 sign off on it. A formal vote was not taken at the USSIC meeting concerning this.

271  
272 **MOTION:** *The USA Swimming Board of Directors is in support of the concept of the combined*  
273 *Masters / USA Swimming meets. **APPROVED.***

274  
275 Also, brought forth from USSIC was the recommendation for USA Swimming President Jim  
276 Wood, to appoint a task force to determine consistent guidelines for coaches so they can certify  
277 that their athletes have been trained to execute the competitive diving start.

278  
279 **NCAA**

280 Wayne Burrow submitted a FISU report (Attachment #13) and also submitted an update on the  
281 NCAA / USA Swimming Times Database Project. (Attachment #14).

282  
283

284 **YMCA**  
285 Jim Ryan submitted a written report. (Attachment #15)  
286

287 **MASTERS**  
288 Ted Haartz submitted a written report (Attachment #16).  
289

290 **ASCA**  
291 Bill Rose, as the new ASCA President, replaces Bill Wadley on the Board. Bill reported briefly  
292 that the ASCA World Clinic was very well received. The Hall of Fame Awards Banquet also  
293 went well.  
294

295 **ASUA**  
296 Carol Zaleski submitted a written report. (Attachment #17)  
297

298 **FINA BUREAU**  
299 Dale Neuburger submitted a written report (Attachment #18). Dale commented that the  
300 Therapeutic Use Exemptions (TUEs) and Abbreviated Therapeutic Use Exemptions (ATUEs)  
301 continue to draw attention from FINA leadership.  
302

303 He also mentioned that the video judging will be used in swimming for the first time in  
304 Manchester (April 2008) and then in Beijing. Refer to the attachment for additional information.  
305

306 **FINA TECHNICAL SWIMMING COMMITTEE**  
307 Carol Zalesk submitted a written report. (Attachment #19)  
308

309 **USOC**  
310 Ron Van Pool reported that the annual USOC Assembly will take place October 20. Jim Wood  
311 and Chuck Wielgus will be attending. The day to day operations continue to improve between  
312 the USOC and USA Swimming. Mark Schubert has done a great job improving relations and  
313 communication with the USOC.  
314

315 **USA SWIMMING STAFF REPORTS**  
316 Chuck Wielgus submitted a written report. (Attachment #20) Discussions will begin in January  
317 on the 2009 - 2012 quad game plan, but Divisional budget discussions have already begun.  
318

319 **2009 PROPOSED MEETS DATES AND LOCATIONS**

320 The following meets dates and locations for 2009 were brought forth for approval:  
321

322 2009

323  
324 Open Water Championships – Fort Myers, FL, June 5-7  
325

326 ConocoPhillips Long Course National Championships & World Championship Trials – Indiana  
327 Natatorium, Indianapolis, IN July 7-11  
328

329 U.S. Open – Weyerhaeuser King County Aquatic Center, Federal Way, WA, August 4-8  
330

331 Speedo Junior National Championships – Weyerhaeuser King County Aquatic Center,  
332 Federal Way, WA, August 10-14

333 ConocoPhillips Short Course National Championships – Austin, TX, December 3-5

334

335 All the above were approved except the **ConocoPhillips Long Course National**  
336 **Championships & World Championship Trials – Indiana Natatorium, Indianapolis, IN July**  
337 **7-11**, which will be discussed again in November.

338

339 **BEIJING Olympics**

340 Matt Farrell distributed a brochure detailing travel packages to Beijing. Tickets are going to be a  
341 huge challenge to all sports not just swimming; opening ceremonies are going to be a challenge  
342 as well.

343

344 **2007 GOLDEN GOGGLE AWARDS**

345 The Board of Directors will meet on November 17 in Los Angeles and the Golden Goggles will  
346 take place on November 18. A total of 72 tables were sold last year, and the goal this year is to  
347 sell 80 tables.

348

349 **POTENTIAL BOARD MEETING DATES**

350 November 17, 2007 - Los Angeles

351 January 18-19, 2008 – Colorado Springs

352 April 25-26, 2008 – Colorado Springs

353 August 3, 2008 (Executive Committee) – Minneapolis

354 September 23, 24, 28, 2008 (USAS Convention) – Atlanta

355

356 These will be discussed further at Sunday's meeting.

357

358 Jim thanked the Board for their service this past year and expressed his thanks and gratitude to  
359 Pete Gannon, Duffy Dillon, and Eric Nelson whose terms as Zone Directors are up after this  
360 meeting.

361

362 **ADJOURN**

363 This meeting was adjourned at 9:40 p.m.

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Respectfully Submitted:

Kathy Parker  
Executive Coordinator

Jim Wood  
President

For a copy of an attachment, please contact Kathy Parker –  
[kparker@usaswimming.org](mailto:kparker@usaswimming.org) or 719-866-4578.

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### **Attachments**

September 25, 2007 – Board of Directors Meeting

|                       |   |
|-----------------------|---|
| <b>Attachment #1</b>  | Page 1 - Agenda                                     |
| <b>Attachment #2</b>  | Page 1 – Recognition of Records                     |
| <b>Attachment #3</b>  | Page 2 – Treasurer's Report / 2008 Budget Proposal  |
| <b>Attachment #4</b>  | Page 2 – Vice President Administration Report       |
| <b>Attachment #5</b>  | Page 4 – Vice President Program Operations Report   |
| <b>Attachment #6</b>  | Page 4 – Vice President Program Development Report  |
| <b>Attachment #7</b>  | Page 4 – Central Zone Report                        |
| <b>Attachment #8</b>  | Page 5 – Eastern Zone Report                        |
| <b>Attachment #9</b>  | Page 5 – Southern Zone Report                       |
| <b>Attachment #10</b> | Page 5 – Western Zone Report                        |
| <b>Attachment #11</b> | Page 5 – Facility Relationships                     |
| <b>Attachment #12</b> | Page 6 – USSIC Report                               |
| <b>Attachment #13</b> | Page 6 – NCAA Report                                |
| <b>Attachment #14</b> | Page 6 – NCAA / USA Swimming Times Database Project |
| <b>Attachment #15</b> | Page 7 – YMCA Report                                |
| <b>Attachment #16</b> | Page 7 – Masters Swimming Report                    |
| <b>Attachment #17</b> | Page 7 – ASUA Report                                |
| <b>Attachment #18</b> | Page 7 – FINA Bureau Report                         |
| <b>Attachment #19</b> | Page 7 – FINA Technical Swimming Committee          |
| <b>Attachment #20</b> | Page 7 – Executive Director Report                  |