

NATIONAL OFFICIALS CERTIFICATION PROGRAM - RE-CERTIFICATION REQUIREMENTS

N1

Re-certification at the N1 level remains with, and is administered by, the LSC.

N2

In order to re-certify at the N2 level in a position, the following is required:

- Maintenance of LSC certification in the position, and
- In the 24 months before application for recertification:
 - At least 12 sessions at 4 or more LSC level meets,
 - Continued participation in the training of other officials as a mentor, or a clinic or deck instructor,
 - Review of the current edition of the USA Swimming Officials Manual published on the USA Swimming website.

The applicant attests to all of the above requirements.

Also required are:

- At least 4 sessions at each of 2, or more, "Officials Qualifying Meets". A minimum of 4 of the total sessions are required in the positions for which re-certification is requested as follows:
 - Administrative Referee and Deck Referee: - at least 2 sessions as Meet Referee, Deck Referee or Admin. Referee with any balance of the 4 sessions as Starter, Chief Judge or Stroke and Turn Judge.
 - Starter: - at least 2 sessions as Starter with any balance of the 4 evaluation sessions as Administrative Referee, Referee, Chief Judge or Stroke & Turn Judge.
 - Chief Judge: - at least 3 sessions as Chief Judge or 2 sessions as Administrative Referee, Deck Referee or Meet Referee with any balance of the 4 sessions as Starter or Stroke and Turn Judge.
 - Stoke and Turn Judge: - At least four sessions.
Satisfactory Re-certification evaluations as Chief Judge, Starter, Deck Referee or Administrative Referee at the N2 level imply satisfactory evaluation as N2 Stroke and Turn Judge.

These sessions may be worked at one of the Officials Qualifying Meets or spread between the 2 required meets.

- Reports from a "National Evaluator" from the required sessions at "Officials Qualifying Meets" that the official has maintained the appropriate N2 qualities and skills for the re-certification positions.

Note: Satisfactory Initial or Final N3 evaluation in a position or an N3 evaluation that does not meet N3 standard for a position but is noted as acceptable for N2 re-certification, may be used to satisfy N2 re-certification evaluation requirements for a position. Satisfactory N3 evaluations may need to be used for N2 re-certification if all other advancement requirements are not completed before expiry of current N2 and N3 certifications.

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N3

In order to re-certify at the N3 level in a position, the following is required:

- Maintenance of LSC certification in the position, and
- In the 24 months before application for recertification:
 - At least 12 sessions at 4 or more LSC level meets,
 - Continued participation in the training of other officials as a mentor, or a clinic or deck instructor,
 - Review of the current edition of the USA Swimming Officials Manual published on the USA Swimming website.

The applicant attests to all of the above requirements.

Also required are:

- At least 4 sessions at each of 2, or more, "Officials Qualifying Meets". A minimum of 4 of the total sessions are required in the positions for which re-certification is requested as follows:
 - Administrative Referee and Deck Referee: - at least 2 sessions as Meet Referee, Deck Referee or Admin. Referee with any balance of the 4 sessions as Starter, Chief Judge or Stroke and Turn Judge.
 - Starter: - at least 2 sessions as Starter with any balance of the 4 evaluation sessions as Administrative Referee, Referee, Chief Judge or Stroke & Turn Judge.
 - Chief Judge: - at least 3 sessions as Chief Judge or two sessions as Administrative Referee, Deck Referee or Meet Referee with any balance of the 4 sessions as Starter or Stroke and Turn Judge.
 - Stroke and Turn Judge: - At least four sessions.

Satisfactory Re-certification evaluations as Chief Judge, Starter, Deck Referee or Administrative Referee at the N3 level imply satisfactory evaluation as N3 Stroke and Turn Judge. Satisfactory re-certification evaluation as N3 Stroke and Turn Judge is required if Stroke and Turn Judge is the only N3 level position, however, if an N2 certification is held in at least one other position, satisfactory N3 Stroke and Turn Judge re-certification evaluation is only required for two sessions – i.e. a satisfactory N2 Deck Referee evaluation cannot be used for N3 Stroke and Turn Judge re-certification.

It is recommended that officials with N3 certifications in positions other than Stroke and Turn Judge request evaluation over several sessions in the Stroke and Turn Judge position to ensure they are maintaining their skills in this most important position.

These required evaluation sessions may be worked at one of the two Officials Qualifying Meets or spread between the 2 meets.

- Reports from a "National Evaluator" from the required sessions at "Officials Qualifying Meets" that the official has maintained the appropriate N3 qualities and skills for the re-certification positions.

Initial certifications in N2 and N3 positions will usually expire on either June 30 or December 31 of the year that gives at least two full years and less than 2.5 years of certification. All required activity must take place within the 24 months preceding completion of the application for certification or re-certification.

Re-certification applications may be submitted up to 6 months prior to expiration. Re-certifications will generally expire 2 years after the expiration date on the expiring certification.

If new N2 or N3 certification applications do not include the required evaluations to re-certify in N2 positions that are not being advanced, or in existing N3 positions, the new expiry date may only be advanced to the next expiry day plus one year.

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RE-CERTIFICATION

You May Re-Certify as*:	If Current (New) Certifications are -									
	S&T		Chief Judge		Starter		Deck Referee		Admin Referee	
	N2	N3	N2	N3	N2	N3	N2	N3	N2	N3
S&T	N2	N3	N2	N3	N2	N3	N2	N3	N2	N3
Chief Judge			N2	N3						
Starter					N2	N3				
Deck Referee							N2	N3		
Administrative Referee									N2	N3

* Provided the re-certification position specific requirements for each position are met, e.g. The number of sessions as a Starter to re-certify as a Starter (See below).

The basic meet participation, training and mentoring activities are required for an individual to re-certify.

To re-certify in N2 and N3 Stroke and Turn Judge, Chief Judge, Starter, Referee and Administrative Referee positions, satisfactory evaluations, by National Evaluators over a total of at least 4 sessions at one or both of the two required Officials Qualifying Meets, shall be as follows: -

- Administrative Referee and Deck Referee: - at least 2 sessions as Meet or Deck Referee or Admin. Referee with any balance of the 4 sessions as Starter, Chief Judge or Stroke & Turn Judge.
- Starter: - at least 2 sessions as Starter with any balance of the 4 evaluation sessions as Administrative Referee, Deck or Meet Referee, Chief Judge or Stroke & Turn Judge.
- Chief Judge: - at least 3 of the 4 sessions as Chief Judge or 2 sessions Administrative Referee or Deck Referee at the same "N" level. Any balance of the 4 sessions may be in the Starter or Stroke & Turn Judge position.
- Stoke and Turn Judge: - at least four sessions, unless satisfactorily evaluated for re-certification as Admin. Referee, Deck Referee, Starter or Chief Judge. If N3 Stroke and Turn Judge is the only N3 or N2 level position, 4 Stroke and Turn Judge evaluation sessions are required. If satisfactory N2 re-certification evaluations for other N2 level positions are completed, only 2 sessions are required.

Re-certification evaluation for more than one position may be completed at one Officials Qualifying meet, provided the minimum number of evaluation sessions for each position are worked.

Examples: - Official is N3 S&T, N2 CJ, N2 Starter, N3 Deck Ref. Satisfactory evaluation sessions needed - 2 as N3 Deck Ref and 2 as N2 Starter will satisfy the re-certification evaluation requirements for all positions.

- Official is N3 S&T, N3 Deck Ref, N2 Admin Ref. Satisfactory evaluation sessions needed -2 as N3 Deck Ref and 2 as S&T Judge.

- Official is N3 S&T, N2 Deck Ref, N2 CJ, N2 Starter. Satisfactory evaluation sessions needed – 2 as N3 S&T, 2 as N2 Deck Ref and 2 as N2 Starter.

Attendance at two Officials Qualifying meets (at least 4 sessions at each meet) is still required in the 24 month prior to application even if satisfactory evaluations for all positions are completed at one of them.