

## Open Water Swimming Event

Pre-Event Planning Checklist			
Event			
Local Host(s) & Personnel			
Scheduled Venue			
Scheduled Date		Scheduled Time	
Contingency/ Communication plans (in case of adverse conditions, delays, etc)			
Local Safety Authority			
Proposed Course Location and Layout			
Pre/ Post Race Safety (course monitoring during training hour)	Course closed to boats during training hours, monitoring of course and swimmer during pre and post race times		
Proposed Safety Craft Plan (including first responders, transport, wildlife and traffic control)			
Proposed Lifeguard Plan			
Proposed Officials Craft Plan			
Proposed Feeding Station(s) (Location(s), size, access)			
Emergency/ Evacuation Plan (from incident to medical care)			
Water and Air Temperature	Requirements: 1. If the water temperature is below 16 C (60.8 F), no race can be held. 2. For races of 5K and above, if the water is above 31 C (87.8 F), no race can be held.		

	<p>3. If the air temperature and water temperature added together (in Celsius) are less than a total of 30, no race can be held.</p> <p>4. If the air temperature and water temperature added together (in Celsius) are greater than 63, no race can be held.</p>
Local Water Quality Agency	Water quality of a race must be considered in two phases: 1) the anticipated water quality, based on reliable data, when the sanction is requested; and 2) the water quality on the day of the race.

Please attach satellite map showing proposed course (with dimensions), buoys, safety craft, feeding station(s), expected currents, potential hazards, on-shore landmarks, and emergency egress.

<b>Race Day Conditions</b>			
Technical Meeting (Date/Time/Place)	The technical meeting should include, but is not limited to; the course layout, feeding station, rules of the swim, start, finish, turns, safety plan, withdrawal procedures, weather and water conditions; including marine life, emergency and evacuation plan, safety communication plan, emergency phone numbers and local hospitals, check in/ out procedures for athletes		
Pre-Race Briefing (Date/Time/Place)	To include course review, tides, currents, marine life, safety craft, withdrawal procedures, jewelry/nail inspection, roll-call		
Safety Craft (Number and locations)	What is the ratio between safety craft and swimmers? Is the ratio 1 craft for 20 athletes?		
Lifeguards (Number and locations)			
Anticipated weather conditions through finish			
List any changes from original race organization			
Air Temperature		Water Temperature	
Water Quality Test (Date/Time/Results)			
<b>Event Personnel</b>			
Position	Name	Phone	Radio (Y/N)
Chair- Management committee			
Chief Referee			
Safety Officer			
Clerk of Course			
Recorder			
Medical Officer			
USA Swimming Staff			
On-Site Emergency			
On-Site Safety Authority			
Doping Control Officer			

## Athlete Questions for Open Water Race Organizers

Who is the Local Host and who will be the key officials?

Please list dates, times, and locations for the race, the technical meeting, and pre-race briefing

What law enforcement agency has control over the venue?

What medical personnel will be on-site at the venue?

What is the lifeguard/first responder plan?

Will water quality tests be conducted within 24 hours prior to the race, and will those results be distributed to the participants?

Can I get a copy of the written emergency plan, from incident to medical care?

Can I get a satellite image of the venue showing the proposed course (with dimensions), buoys, safety craft, feeding station(s), expected currents, potential hazards, on-shore landmarks, and emergency egress?

Please detail the start, finish, turns, safety craft, withdrawal procedures, and anticipated conditions including air/water temperatures, tides, currents, and potential hazardous marine life.

Please provide a contact list for the following people; Race Committee Chair, Chief Referee, Safety Officer, Clerk of the Course, Recorder, and Medical Officer.

Please provide a contact list and location for Local Emergency, Local Hospital, and Local Pharmacy.