

**USA Swimming Board of Directors Meeting Minutes**  
September 14, 2019 / St. Louis - Hyatt Regency St Louis at the Arch

1 **CALL TO ORDER**

2 Bob Vincent, Board Chair, called the September 14, 2019 Board of Directors meeting to  
3 order at 11:14 a.m. Central Time with the following members in attendance:

4  
5 **PRESENT:** Chris Brearton, Kenneth Chung, Maya DiRado, Jennifer Gibson, Cecil Gordon,  
6 Tim Hinchey, Lucinda McRoberts, Kathleen Prindle, Bill Schalz, Jeanette Skow, Jay Thomas,  
7 Tom Ugast, Bob Vincent.

8  
9 **NOT PRESENT:** Natalie Hall, Teri McKeever, Jim Sheehan, Davis Tarwater.

10

11 **GUESTS**

12 Dale Ammon (Western Zone Non-Coach Director), Bill Charney (Charney Associates),  
13 Tristan Formon (Eastern Zone Coach Director), Clark Hammond (Rules and Regulations  
14 Committee Chair), Sean Redmond (Western Zone Coach Director), Dave Smith (Southern  
15 Zone Non-Coach Director).

16

17 **STAFF**

18 Paula D'Amico, Shana Ferguson, Abigail Howard, Isabelle McLemore, Lindsay Mintenko,  
19 Eric Skufca, Joel Shinofield, Mike Unger.

20

21 **AGENDA REVIEW**

22 Bob Vincent presented the agenda and noted that there would be no action taken, so Board  
23 members not in attendance have an excused absence (Attachment 1). Chris Brearton asked  
24 for a discussion around the Club Dues vote during House of Delegates.

25

26 Lucinda McRoberts added that if any members have a conflict of interest at any point  
27 during the meeting to make it known.

28

29 **OPENING REMARKS**

30 Bob Vincent made opening remarks regarding how much he enjoys the election process  
31 during the House of Delegates and encouraged the board to work on communication with  
32 the delegates. Mr. Vincent welcomed the new Board members (Kenneth Chung, Jennifer  
33 Gibson, Kathleen Prindle, and Bill Schalz), and introduced them to the "Servant Leadership  
34 in Action" book used by the Board.

35

36 Tim Hinchey welcomed the new Board members, thanked Cecil Gordon for his work as the  
37 Chair of the Foundation Board of Directors, and additionally thanked his staff for their  
38 work throughout the week.

39

40 Bob Vincent noted the mistake in not recognizing Robert Broyles as a past Board member  
41 during House of Delegates.

42

43 **BOARD SCHEDULE**

44 **TRAVEL LOGISTICS/SCHEDULE**

45 Paula D'Amico provided an overview of travel and logistics for the upcoming Board  
46 orientation and retreat October 3 – 4, 2019.

47

48 **UPCOMING IN-PERSON BOARD MEETINGS**

49 **BOARD ORIENTATION**

- 50 • New Board Members: Thursday, October 3, 2019

51 **BOARD RETREAT**

- 52 • Full Board: Friday, October 4, 2019

53

54 Bill Charney noted that BoardPaq information will be disseminated to new Board members  
55 and he provided a content overview of the upcoming orientation and retreat.

56

57 Bob Vincent described how the board utilizes BoardPaq and mentioned that the Board will  
58 be setting the 2020 meeting calendar in October.

59

60 **BOARD MEETING**

- 61 • Saturday, November 23, 2019 – L.A./Golden Goggles

62

63 **BOARD OFFICER ELECTIONS**

64 Lucinda McRoberts provided an overview of the Board Officer election for Vice-Chair, Chair  
65 Elect to be held on October 4, 2019.

66

67 **CLUB DUES ELECTION RESULTS**

68 Chris Brearton expressed that the presentation on Club Dues was lacking during House of  
69 Delegates and emphasized the need for the Board and staff to communicate better with the  
70 House of Delegates.

71

72 Mike Unger echoed the sentiments regarding the lack of preparation but remained positive  
73 about passing the Club Dues proposal in the future.

74 The Board discussed the recognition of the lack of communication with the House of  
75 Delegates but noted appreciation for the House of Delegates using their voice and  
76 discussed strategies on how to better communicate with the House of Delegates.

77

78

79

80 **CLOSING ROUNDTABLE**

81 **MEETING ASSESSMENT**

82 The Board engaged in a round table discussion assessing the events of the week including  
83 the successes and lessons learned.

84

85 **ADJOURN**

86 Bob Vincent, Board Chair, adjourned this meeting at 12:35 p.m. Central Time.

87

88 Respectfully submitted:

89



Lucinda McRoberts, CAO & General Counsel



Bob Vincent, Board Chair

**USA Swimming Board of Directors Minutes Attachments**  
September 14, 2019 / St. Louis - Hyatt Regency St Louis at the Arch

Attachment 1

Page 1 – Agenda

## MINUTES

**USA Swimming  
Board of Directors  
Board of Directors Meeting  
Saturday, September 14, 2019, 12:30 pm - 1:00 pm  
St. Louis, MO**



- A. **Welcome** 12:30
1. Call to Order / Record of Attendance (2.6.2)
  2. Introductions
  3. Agenda Review (2.3.3)
  4. Declaration of Conflict of Interest (2.5.4)
- B. **Board Schedule** 12:40
1. Explanation of Travel Logistics/Schedule
  2. Upcoming In-Person Board Meetings
    - a. Board Orientation
    - b. Board Retreat
    - c. Board Meeting (Golden Goggles)
    - d. Other Meetings
- C. **Adjourn** 1:00

Total Meeting Time: 0h 30m