



LSC Development Committee Mission Statement: "To provide a national network for LSC education and communication and to serve as a resource for LSC leaders."

**LSC Development Committee
Conference Call minutes
October 23, 2018**

1. Laura Matuszak (chair) called the meeting to order at 8:00 EDT and read the Mission Statement
 - a. Members in bold were present on the call: **Laura Matuszak (chair)**, **Bob Crunstedt**, **Paul Thompson**, Jon Sommervold, **Jake Simmons (athlete)**, Shelly Rawding, Pam Cook, Ceallach Gibbons (athlete), Greg Evershed, Arlene McDonald, Cherita Gentilucci (LSC Governance consultants), **Jane Grosser (staff Liaison)**, MJ Truex (Sr. Director of E,P&S)
2. Minutes of the September Business Meeting tabled and will be presented along with the minutes from this evenings meeting at our next meeting.
3. Additions/ approval of the agenda
4. LEAP Report (Jane)- written report sent to committee members, North and South Dakota have submitted for approval since our last meeting. Sydney reports all LSCs in LEAP 1 November group are on track. Ohio was given a 1-month extension to complete their LEAP 1 renewal. LEAP report was accepted as presented.
5. Convention Reflection
 - a. Attendance tracking results-Bob composed spreadsheets from the I capture information we collected during convention. We were unable to capture all the attendees at several of our meetings. We had close to 500 entries from our meetings. Top representation by LSC was the GC luncheon with 45, followed closely by the Mighty reunions with 42 LSCs represented. The other LSC Development sponsored meetings ran around 30 LSCs being represented.
 - b. Sched and USA Swimming Assessments- only general impressions given to date. No specific feedback for LSC development has been distributed yet. Will revisit next meeting for any specific feedback we received from Convention Ed.
 - c. Committee assessment and discussion- Jane inquired about the committee performing a talent assessment at the January meeting to utilize the strengths of committee members for our projects
 - d. Ideas for the future
6. Committee Tasks Check-In
 - a. Mighty 2500 Workshop (Arlene)- there will be 36 participants attending, the final details have been distributed to the participants, we are set for a great workshop!
 - b. LEAP Library Sub-Committee (Bob)
 - c. LEAP updates and changes (Jane) Jake Simmons was added to the LEAP subcommittee by unanimous vote. LEAP subcommittee met last week- they are in process of incorporating the elements of the safe sport recognized club criteria (where appropriate) into the current LEAP program. We meet again November 14th to discuss and will forward recommendations to committee for approval and incorporation into program for roll out January 1
 - d. Bright Ideas Contest 2019 (Jane and Shelly)- Alaska LSC won the Bright ideas contest at convention by one vote! 2019 entries are open and available for submission to Padlet.
 - e. LSC Volunteer Handbook (Laura)-
 - f. Model LSC By-Laws Task Force – Next Steps (Jane)- the task force is still operating in an as needed basis to review templates that are received. Julie will still be first and last



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point of contact with the task force filling in as needed. Questions regarding the process and specific questions about items should be routed to Julie Bare through bylaws@usaswimming.org

- g. Spring Zone Meeting support needs (Jane)
 - i. May 9-11 (Thursday-Sat) Southern and Western Zones in Denver, RFP out to determine exact location.
 - ii. May 17-19 (Fri-Sun) Central and Eastern Zones in Chicago, RFP out to determine exact location. Jake indicated he would like to be involved here.
 - iii. LSC Development will have sessions for General Chairs, Admin Chairs and Staff throughout the weekend. Bob Crunstedt is lead on these sessions which will continue the program that was delivered at 2017 convention.
7. Other Business- athlete appointments on the LSC Development committee- Jane will send a list of athletes who applied for the LSC development committee to the committee members asking for their input. It is a top priority to get 2 working athletes as members of the committee to involve them in the work we are doing.
8. Closing

MEETING SCHEDULE:

October 23rd, 2018 8:00 PM (EST)

November 27th, 2018 8:00 PM (EST)

December 18th, 2018 8:00 PM (EST) – If Needed

Annual Meeting – January 25th and 26th, 2018 in San Antonio, TX