



LSC Development Committee Mission Statement: "To provide a national network for LSC education and communication and to serve as a resource for LSC leaders."

## LSC Development Committee Minutes December 18, 2018

1. Members Present: **Laura Matuszak (chair)**, **Eric Stimson**, Paul Thompson, **Bob Crunstedt**, **Pam Cook**, **Kile Zeller**, **Annika Ruhelicke (athlete)**, **Jake Simmons (athlete)**, Greg Evershed, **Shelly Rawding**, **Jane Grosser (Staff Leader)**, Cherita Gentilucci (Consultant), Arlene McDonald (consultant), MJ Truex (Sr. Director, Education, Programs and Services)  
**\*Bold indicates present at meeting.**
2. Mission Statement- Laura called the meeting to order at 8:00 pm EST
  - a. Welcome and Introduction of new committee members. Each committee member shared their name, LSC and their favorite holiday tradition. Laura welcomed the new members.
3. Minutes of the November conference call for approval- Minutes were approved as submitted and will be posted on the website.
4. The agenda was approved as submitted.
5. LEAP Report (Jane)- Report distributed to committee.
  - a. **ACTION ITEM: The Committee unanimously voted to enact section 4.5 of the P&P with regard to Central California and West Texas. Who are currently in non-compliance with their LEAP 1 renewal status. As soon as the committee receives approval from USA Swimming to proceed, both LSC's will receive a Letter outlining the actions to be taken by USA Swimming. Both LSC's have been notified by email of the actions taking place at this meeting as well as a list of items that require completion for compliance with LEAP 1 renewal. It is the hope of the committee that all remaining items will be completed quickly to avoid further action by USA Swimming.**
6. Review and Revise January 25-26, 2019 Meeting Agenda- agenda draft distributed to the committee. Jane and Laura will continue to refine with input from the committee.
7. LSC Development Committee Policies and Procedures Review- **The committee's P&P contains several edits- this will be on the agenda for the January meeting for approval.**
8. Committee Tasks Review
  - a. Mighty Mid Workshop 2019 (Jane)-will follow same template as Mighty 2500 summit
  - b. LSC Resources Library Sub-Committee (Bob) A table of contents for the "Other Resources" folder is posted. The table of contents for the "Bright Ideas" folder will be posted by 12/18/18
    - b.i. General Chairs Handbook revisions
    - b.ii. LSC Volunteer Handbook (Jake and Annika updates)
  - c. LEAP updates and changes (Jane)- **Action Item: Tabled until the January meeting.**
  - d. Bright Ideas Contest 2019 (Jane and Shelly) Added Bright Ideas folder and input all the Bright Ideas Documents from the 2018 contest. Will discuss in San Antonio ways to advertise program and how to improve selection.
  - e. Spring Zone Meetings- Bob gave a quick overview of the Zone Workshop plan for GC's Admin's and staff. Shelly, Bob and Jane are meeting to develop the session. The session will include needs assessments for LSCs as well as evaluation in the LSC. Agenda to be set by Mid-January.
9. Final details for January- **all but 2 travel requests have been returned.**
10. Other Business
11. Closing
  - a. Committee Values T.E.A.C.H.



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**MEETING SCHEDULE:**

Annual Meeting – January 25<sup>th</sup> and 26<sup>th</sup>, 2018 in San Antonio, TX

Tuesday, February 26<sup>th</sup> at 8:00 PM (EST)

Tuesday, March 26<sup>th</sup> at 8:00 PM (EST)