



LSC Development Committee Mission Statement: "To provide a national network for LSC education and communication and to serve as a resource for LSC leaders."

LSC Development Committee minutes

Zoom Conference Call

June 26, 2018 8:00 pm

1. Meeting was called to order at 8:00 pm
2. Mission Statement was read to start the meeting.
3. Attendance: Laura Matuszak (chair), Pam Cook, Bob Crunstedt, Paul Thompson, Jake Simmons, Greg Evershed, Wayne Shulby, Shelly Rawding, Ceallach Gibbons, Jon Sommervold, MJ Truex (Staff Liaison), Cherita Gentilucci, Arlene McDonald, Jane Grosser (LSC Governance consultants),
4. Minutes of the May Meeting for approval- Bob noted a misspelling of his name. minutes will be changed to update to Crunstedt. With that change, minutes were approved.
5. Additions/ approval of the agenda- none
6. LEAP Report (Jane)- sent out ahead of time. Pacific still in works from May 1. Sydney taking lead on August 1 group. No issues to report with August 1 group. Lake Erie, Georgia and North Carolina were approved for LEAP 2 renewal this month. At least 5 more LSCs are in the pipeline to submit prior to August 1.
7. Committee Tasks
 - a. Review attendance data from Sydney. We have a good start with the Zone workshops, we need to add in the athlete summit, the officials mentoring meeting, and the D&I summit. Moving forward, we will attempt to collect as much attendance info from the convention sessions as possible. We hope to obtain some initial information during this year and head toward a process that allows us to analyze the collected data. Bob agreed to take on this project. A folder will be created in drop box to collect data sheets from each event. A master spreadsheet will be created moving forward to analyze data.
 - b. USA Swimming Leadership Summit Follow-Up (Ceallach)- Next steps are somewhat unclear at this point. Athlete taskforce met with USA Swimming staff for feedback in May. The athletes want to move forward as- *athlete vision, staff driven*. Cathy Durance will be the driving force for a 2019 summit. Post survey just went out last week to participants. The data will be used to inform next year's summit curriculum. Preferred timeframe is April 2019. MJ noted date may be suggested to be April 26-28, 2019
 - c. Bright Ideas Contest (Shelly)- Shelly distributed a written report to the committee. Shelly asked if anyone on the committee had thoughts about the chosen finalists. No one disagreed with the chosen finalists as presented:
Business: Initiative tracking document- Maryland
Volunteer: Parent meetings and volunteer booklet- San Diego Imperial Club/Coach: Coach mentoring- North Carolina
Athlete: Athlete Voice- Alaska
Moving forward the finalists will be notified to present their idea during convention, where the audience will determine the winner, likely through Kahoot! App. The awards are in the works, it is hoped along with plaques for the finalists and the overall winner that a certificate will be designed for each LSC who entered the contest. Padlet was a good platform and will continue to host all the ideas moving forward.



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- d. Convention Workshops – Review Updated Schedule (Jane, Laura, MJ)- The schedule has been revised. Succession planning and BOD staff relations have been eliminated and be considered for inclusion at the Zone workshops. Anyone not leading a meeting is requested to cover attendance at other sessions.
 - e. Mighty 2500 Workshop November (Arlene)-The taskforce is up and running, the notice and save the date has been sent to the LSCs. Jane followed up with the GC's to assure delivery. A call with Roberta will be scheduled for August to move forward with the curriculum. Agenda will generally follow the same track as the GC meeting.
 - f. Review and make recommendations for Rules and Regulations Committee proposals for 2018 Convention (Laura)- The proposals were discussed, it was decided by the committee that there were no concerns or conflicting issues that fall within our mission. It was noted that adding House of Delegates to line 12 of R-12 was useful to clarify who decides on behalf of the LSC.
 - g. Volunteer Handbook Follow-Up (Laura)- The athlete piece should be good to go by convention. Ceallach is working with Joe on this section for the handbook. Once the information is finalized, Joe will be able to produce the information very quickly.
 - h. Policies and Procedures follow-up (Laura)- there has been no word as to the changes proposed to the LSC Development P&P being accepted by the BOD at the May meeting. It was reported that they were not presented and will be presented at the convention meeting of the BOD. Jane took the opportunity to add an additional piece of legislation as she noted a discrepancy in the P&P regarding LEAP renewals. She will propose language to the manual to clear it up and send out to the committee for approval. Once approved, the language can be included in the proposed changes already sent to the BOD.
8. Other Business-
 - a. August meeting date was changed to August 21, as a zoom meeting to run through convention.
 - b. January/ February face to face meeting date will likely be announced at convention as that is where the BOD will determine their meeting date for the same time period.
 9. Closing -Meeting was adjourned at 9:05 EST.

MEETING SCHEDULE:

July 24th, 2018 8:00 PM (EST)

August 21st, 2018 8:00 PM (EST) – Convention Run-Through Changed from August 28th

September 26th, 2018 8:00 AM (EST) – Business Meeting at USA Swimming Convention in Jacksonville, FL