



LSC Development Committee Business Meeting Minutes- DRAFT

Wednesday, September 26, 2018

Jacksonville Hyatt, Jacksonville FL

Grand 3

1. Attendance: (Names in Bold were in attendance) **Laura Matuszak (chair)**, Pam Cook, **Wayne Shulby**, Jon Sommervold, **Jake Simmons**, Ceallach Gibbons, **Paul Thompson**, **Greg Evershed**, **Shelly Rawding**, **Bob Crunstedt**, **Arlene McDonald**, **Cherita Gentilucci (LSC Governance consultants)**, **Jane Grosser (USA Swimming Staff Liaison)** **MJ Truex (USA Swimming staff)**
2. Laura opened the meeting with the reading of the Mission Statement. The I-Capture app was introduced to the audience and all were asked to sign in using the iPad app. Committee members introduced themselves along with the reason they like serving on the LSC Development committee.
3. Minutes of the August meeting were approved as presented.
4. The agenda was amended to indicate that the January 25-27, 2019 meeting date and location of the face to face meeting was final, not proposed.
5. MJ Truex detailed 4 legislative items related to D&I that will be voted on at the HOD meeting on Saturday. Details of each item can be found at WWW.USASwimming.org/diversity
 - a. Gender identity
 - b. Competition category for gender
 - c. Points to the P&P to formalize gender identification
 - d. Introduces a new protest panel, any member can introduce a gender related protest. It will allow the athlete to compete, following the meet the panel will proceed.
6. LSC Goals, Objectives, and Tasks
 - a. Strengthen LSC Governance
 - b. Provide a national network for LSCs
 - c. Identify and support LSCs with issues they are having
 - d. Administer LEAP program
 - e. Work with LSCs to encourage good PR with their members
 - f. Foster communications in and among LSCs.
7. The latest LEAP report is posted on SCHED, 20 LSCs will be receiving giant LEAP recognition checks at the HOD meeting on Friday. Safe sport will become a new category in each level of LEAP beginning in January of 2019.
8. Committee reports:
 - a. LEAP Library Sub-Committee (Bob)-Is navigation to the library is a concern? There were no major concerns from the audience. Laura demonstrated the pathway to the LEAP library online. WWW.USASwimming.org/LEAP
 - b. Bright Ideas Contest: Shelly announced the Bright Ideas meeting, Friday 9:00 am. She announced the finalists and that voting will take place by the audience to determine the overall winner.
 - c. LSC Volunteer handbook- this is still in progress; the content is being finalized by the athlete committee and should be available soon. Laura will seek out some additional help to finalize the handbook by the next meeting.

- d. Model By-laws task force- Thursday at 1:00 pm. Please attend if you have questions. After the legislation is finalized on Saturday at the HOD, information on timeline and details of completing the change will be distributed to all LSCs.
 - e. Quad Statistics- Wayne, no new changes
 - f. LSC Workshops- Arlene announced the background of the Mighty 2500 details, there is only one LSC that will not be participating. The focus will be meaningful coach involvement in their LSC. Further details on the summit will be distributed after convention.
 - g. Future workshop planning- May Zone meetings will be as follows:
 - i. Central and Eastern Zones: May 9-11 in Chicago, IL
 - ii. Western and Southern Zones: May 17-19 in Denver, CO
 - iii. Programming will be available for the following groups: LSCs may choose to send delegates to cover as many categories as they choose.
 - 1. General Chair
 - 2. Admin Vice Chair
 - 3. Safe Sport Chair
 - 4. Safety Education/Operational Risk
 - 5. Officials
 - 6. D&I Chairs
 - 7. Registrars
 - 8. Times Officers
 - 9. LSC Staff
9. Policies and Procedures update- will transition to staff on October 1. The CEO will have authority to approve P&P changes brought forward.
10. Board Governance Changes- we are in process, see #8
11. Model LSC By-law changes- meeting on Thursday 1:00 pm. Please come to this session if your LSC has any questions.
12. LSC Excellence Newsletter- on hold for now.
13. Committee values- Teamwork, Engagement, Accountability, Creative, Hardworking, TEACH
14. Upcoming calls: Tuesday, October 23, 8 PM EDT, November 27th, 8 PM EST, December 18th, 8PM EST, December 18th, 8 PM EST if needed. Face to Face meeting January 24-26, San Antonio, TX.