



LSC Development Committee Mission Statement: "Providing LSCs with resources and services that support the development and achievement of athletes, coaches, volunteers and clubs."

**LSC Development Committee
Minutes with Reporting links to Drop Box
February 26, 2019**

1. **Attendance: Bold indicates present on call: Laura Matuszak (Chair), Shelly Rawding, Greg Evershed, Jake Simmons (athlete), Annika Ruehlike (Athlete), Paul Thompson, Bob Crunstedt, Eric Stimson, Pam Cook, Kile Zeller, Jane Grosser (Staff Liaison), Jessica Cooper, Cherita Gentilucci (LSC Governance consultants)**
2. **Meeting Call to order:** Jane (for Laura as her voice is gone) opened the meeting at 7:04 pm by reading the Mission Statement and reviewing Committee Duties.
3. **Additions to the agenda:** Shelly mentioned that we should include volunteers in the Mission Statement- **Motion was made to include volunteers, 2nd, discussion, passed.** Mission Statement has been updated at the top of the page to include the new wording.
4. **Approval of the agenda: Motion to approve as presented: 2nd, passed**
5. **Consent Agenda: Motion to approve as presented: 2nd, passed**
 - a. Minutes of the January meeting
<https://www.dropbox.com/s/8iicxoq4dkek0j3/01%20MINUTES%20LSC%20Development%20Committee%20Business%20Meeting%20Minutes%20January%2025-26%2C%202019.docx?dl=0>
 - b. LEAP Report
<https://www.dropbox.com/s/y4nw3cose3k7t4k/February%20%202019%20LEAP%20report.docx?dl=0>
 - c. Analytics Task Force meeting minutes
<https://www.dropbox.com/s/qua6grq6ju83roh/Minutes%20-%20Analytics%20%202012%202019.docx?dl=0>
6. **LSC Development Committee Policies and Procedures Review-** Bob will accept changes for all sections with the exception of the Non-compliance which will not officially be turned over to staff until after the April BOD meeting (APRIL 27). Appendix with LEAP evaluator instructions will be eliminated as it is unnecessary. Once Bob makes the updates to this document Eric will proofread for accuracy and consistency. Final draft can be found here:
<https://www.dropbox.com/s/evl4rqwk7fglsb8/LSC%20Dev%20policies%20and%20procedures-2019-working%20copy-%20Jane%20and%20Cherita%20comments%20%28Bob%20Crunstedt%27s%20conflicted%20copy%202019-01-26%29.docx?dl=0>
7. **Committee Tasks Review**
 - a. **Analytics**
 - b. **LEAP**
 - b.i. Safe Sport Changes - Items for Approval by the Committee – **Motion to approve document as amended, 2nd, passed final copy is posted in drop box.**



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<https://www.dropbox.com/sh/f1n5e9bl01jrjys/AACIB3AZuzTIZhCxXC4P7v-ba?dl=0>

- c. **LSC Resources Library Sub-Committee (Bob)**
 - c.i. General Chairs Handbook revisions- pushed to May meeting for updates
 - c.ii. LSC Volunteer Handbook (Jake and Annika updates)- pushed to May meeting for updates
 - d. **Workshops**
 - d.i. Spring Zone Workshops 2019
<https://www.dropbox.com/s/xpfk6l68ytp36bc/2019%20ZOne%20workshop%20agendas.docx?dl=0>
 - d.ii. Convention 2019- meetings have been officially requested.
 - d.iii. Bright Ideas Contest 2019 (Jane and Shelly) – information being gathered to announce the contest. Shelly will forward to Jane for routing through commercial. We need to get all information that is distributed to LSCs approved and it must be submitted well in advance to be approved.
 - d.iv. Mighty Mid Workshop 2019- initial info is being drafted, Paul has the other info from Arlene and will upload that into drop box. Roberta will be the keynote for 2019 and 2020. Question was raised if we will use the time standard comparison with the mighty-mid workshop group will determine this along with the analytics group and the info Patrick will put together to send to LSCs from SDD.
8. **Other Business:** none presented
9. **Closing:** Motion to adjourn 2nd, approved 7:58 pm

MEETING SCHEDULE:

Tuesday, March 26th at 8:00 PM (EST)

Tuesday, April 23rd at 8:00 PM (EST)

Tuesday, May 28th at 8:00 PM (EST)