



LSC Development Committee Minutes  
July 23, 2019

1. Laura opened the meeting at the top of the hour by reading the Mission Statement: “Providing LSCs with resources and services that support the development and achievement of athletes, coaches, clubs and volunteers.”
  - a. **Attendance: Laura Matuszak (Chair), Kile Zeller, Bob Crunstedt, Paul Thompson, Eric Stimson, Shelly Rawding, Pam Cook, Jessica Cooper and Cherita Gentilucci (LSC Governance Consultants), Jane Grosser (Staff Leader).** Absent: Annika Ruhelicke, Jake Simmons, Greg Evershed
2. Additions/ approval of the agenda- the agenda was approved as submitted. Shelly mentioned that we need more entries for Bright Ideas. **Motion: To approve the agenda as presented 2<sup>nd</sup>, passed.**
3. Consent Agenda: The consent agenda was approved with the addition of the correct link to the LEAP subcommittee minutes- **Motion: to approve the consent agenda. 2<sup>nd</sup>, passed.**
  - a. Minutes of the June LSC Development Committee meeting:  
<https://www.dropbox.com/s/y21o9wxikoyaczf/062519%20LSC%20Development%20Committee%20Minutes.docx?dl=0>
  - b. LEAP Report:  
[https://docs.google.com/document/d/1pA26m0UMZ0NUrNpkpCA\\_8CCamlaxlpAtZtF21mCla10/edit?usp=sharing](https://docs.google.com/document/d/1pA26m0UMZ0NUrNpkpCA_8CCamlaxlpAtZtF21mCla10/edit?usp=sharing)
  - c. Alllead N Serve July Meeting Minutes: (PPT links below will serve as the minutes for this meeting. Links are posted under section 5).
  - d. Analytics July Meeting Minutes:  
<https://www.dropbox.com/s/2pe1916m6c8qi1f/Minutes%20Analytics%20070919.docx?dl=0>
  - e. LEAP Subcommittee July Minutes:  
<https://www.dropbox.com/s/b7m9n9b3ssyrbr2/LEAP%20subcommittee%20minutes%207.10.19%20.docx?dl=0>
4. Committee and Work Groups Process Planning
  - a. Greg Evershed committee resignation and replacement- possible replacement attributes were discussed with the committee. Suggestions for replacements to fill Greg’s profile on the committee, (Western Zone, Non-coach male, analytics group, etc.) Jane will send the list of applicants from convention to the committee for further thought. It was agreed to recommend a name(s) at the August meeting to bring forward for vetting so the new person can be in place by convention.

Committee Tasks Review

- b. Workshops
  - b.i. Convention Planning and committee support- it was decided to load all docs into Sched following the August 20<sup>th</sup> meeting.
    - b.i.1. Business Meeting Agenda: Laura is developing this and will be ready for the August 20<sup>th</sup> meeting. Jane reminded the group that half

our meeting will be devoted to highlighting the programming of LSC Development (along with LSC Services).

- b.i.2. General Chairs Luncheon Slides were approved by the committee- pictures will be updated by the workshop group and will be posted to SCHED after the August 20<sup>th</sup> dry run meeting.  
<https://www.dropbox.com/s/fe1be2m5fbcih8l/General%20Chairs%20Luncheon%202019%20v3.pptx?dl=0>
- b.i.3. Mighty 2500 Reunion Slides were approved by the committee- pictures will be updated by the workshop group, the three separate PPTs will be populated by Bob by August 6<sup>th</sup>, and reviewed by the workshop group on August 13. PPTs will be posted to SCHED after the August 20<sup>th</sup> dry run meeting.  
<https://www.dropbox.com/s/ust081bx9oyipvm/%28This%20is%20the%20one%20Paul%29%202019%20Convention%20Mighty%202500%20Reunion%20v4.pptx?dl=0>
- b.ii. **Mighty Mid Workshop planning and support- All logistic details in place. Initial registration email has been sent to LSCs. Second email will go out to LSC August 15. Final numbers to be reported to USOC by September 12. Jane will touch base with Roberta in August for details of presentation.**
  - b.ii.1. Analytics Group developing Analytics session for workshop (Eric and Patrick).
- b.iii. **2020 Zone Workshops- One workshop will be run May 1-3 in Chicago at the Renaissance O’Hare. Educational tracks for GC/Admin/Staff (this will be one track), D&I, Safe Sport, Officials will be offered. Format: Friday, Keynote/reception dinner offered for all participants. Saturday: individual educational track will be offered. Sunday: Zone Director led programming. An outline for 2021-2024 is being developed by staff to support future changes in the convention schedule as well as proactively offer tracks for many BOD positions on a rotating basis.**
- c. LEAP- see above for link to progress report. **Arizona, Iowa and Sierra Nevada have completed remaining items and are now in compliance for LEAP 1 renewal. Nor further action is required by the committee at this time.**
- d. LSC Resources Library Sub-Committee (Bob)
  - d.i. General Chairs Handbook – Target Date 9/1/19 and Handbook cover update: **Covers are complete for this and the Volunteer handbook and can be used in print or electronically. Laura will add appropriate covers to each document.**
  - d.ii. Recruiting and Retaining LSC Volunteer Leadership: Laura presented a flier for volunteer service in an LSC versus an entire overwhelming handbook. Bob will compose an “Exit Survey” for use by LSCs to keep some momentum and consistency.
- e. Convention Planning
  - e.i. Convention Outline by day **workshop group has PowerPoints for sessions posted in drobox for committee review, these will be posted on SCHED following the August 20<sup>th</sup> dry run through.**

- e.ii. Laura reviewed the LSC Development related meetings for convention. Committee is in agreement that presentations are in good shape and ready to go.
- e.iii. August Convention Run-Through on 8/20/19 call. This meeting will be spent reviewing agenda's/PPTs for each meeting to assure we are prepared.

- 5. Other Business: Jane reviewed the shift in LSC Services to Member Services under Cathy Durance. Member services is also now within the Sport Development Division. Shelly again mentioned the need to get some additional Bright Ideas entries for August 1. Jane will ask Hilary to resend the reminder to LSCs.
- 6. Closing: Laura closed the meeting at the top of the hour.

MEETING SCHEDULE:

Tuesday, July 23<sup>rd</sup> at 8:00 PM (EST)

Tuesday, August 20<sup>th</sup> at 8:00 PM (EST)

Wednesday, September 10<sup>th</sup> at 10:00 AM (CST) at Convention in Saint Louis, MO