

*Our mission - Providing LSCs with resources and services that support the development and achievement of athletes, coaches, clubs and volunteers*



**LSC Development Committee Minutes  
December 15, 2020  
5:00pm PDT/8:00pm EDT**

1. Welcome: Shelly opened the meeting at the top of the hour by reading the mission statement  
**Shelly Rawding (chair), Bob Crunstedt, Lamar DeCasseres, Wade Heggie, Kim O'Shea, Annika Ruehlicke (athlete), Jake Simmons (retiring athlete), Katelyn Smith (athlete), Eric Stimson, Mary Ellen Tynan, Kile Zeller, Jessica Cooper (LSC Governance Consultant), Cherita Gentilucci (LSC Governance Consultant), Jane Grosser (Staff). Bold= Present**

The committee welcomed our three new members to the committee and introduced ourselves to one another. Welcome to Lamar DeCasseres, Katelyn Smith, and Mary Ellen Tynan!

2. The agenda was approved as presented
3. The November 17 [minutes](#) were approved as presented
4. Sharing time – The committee wished Jake well by sharing a favorite memory/story or well wishes as he assumes his new role as the Admin Vice Chair for the AEC!

Shelly- Looking forward to working with you in other capacities, hope we have not seen the last of you.

Jess- How many AEC meetings will he attend without his shirt on?

Cherita- Always a go getter and has worked hard for this committee a great committee

Bob- Shared that we come across certain athletes that you know will be successful- Jake is one of those athletes.

Kile- Daring back flip into the pool- resulting in a broken ankle! He also did a great job on the LEAP taskforce.

Annika- Will deeply miss Jake, he has pushed her to do some amazing things and taught her many other things.

Lamar- the short time I've know him he has been a huge help in the DEI efforts

Eric- Working with the DEI legislation was great, he worked fast and we knew it would get done quickly and correctly

Mary Ellen- I do not know Jake but apparently, I missed some great times!

Kim- Jake's facial expression last month when Jane was asked about her son Jake's baby- Jake thought for a brief second we were asking him how his baby was!!

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Wade- Doesn't really consider Jake as much of an athlete- his presence is very much as a total adult.

Katelyn- Great to work with, he's very capable!

Jane- Jake's giant shoes that helped our team win the leaning tower of feetza during our face to face meeting in San Antonio!

5. DEI Legislation for Convention

1. AEC and DEI Committees are both excited to co-sponsor this legislation with us. Shelly will send to those committees and have them confirm the wording so it is ready to go once rules and regs opens the window to submit
2. DEI sub-committee jump start – spring HOD dates for LSCs so we can educate LSCs and go into convention in September with as many LSCs already in compliance as possible.

6. Governance Series 2021 kickoff

1. January 26 LEAP – Jane will present the overview of the New LEAP Program to LSC Leaders. LSCs that are first up to submit by March 31 will be notified in early January. We will have to improvise slightly with formatting until the program is imported into the LEARN program.
2. March 23 Athlete Board Engagement – Annika asked for some help to get started on the presentation. Many committee members offered suggestions for how to proceed with ideas on content. It was suggested to plug some main ideas into the framework that we have used for previous presentations. The workshop subcommittee meetings will resume in January (5<sup>th</sup> and 19<sup>th</sup>) and they can help there as well.

7. Committee Direction

1. LSC Development Committee 2021 Orientation/Planning Meeting for all members
  - Saturday January 23<sup>rd</sup> 10-12pm EST & 1-3pm (afternoon if needed). All indicated that they were available for this meeting.
  - Conflict of interest forms should be completed ASAP by all committee members.
2. Subcommittees- these seem to be the logical sub areas for our committee work. We will continue to flush these out during the January orientation meeting.
  - Workshops- we will continue to run educational opportunities virtually through 2021.
  - DEI – our intention is to lobby for LSCs to include the DEI position as a voting member of their LSC BOD as well as provide LSCs resources and tools to embed DEI into the LSC thought process.
  - LSC Shared Services- how can we connect LSCs to further increase the offerings for LSC members.
3. Upcoming Quad Focus “A Nod to the Next Quad” – General Chairs 2021 (orientation, running meetings, parliamentarian) – athlete focus? Club business support? Committee

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Structure/Function <https://www.usaswimming.org/docs/default-source/governance/leap/lsc-development-committee-general-chairs-handbook.pdf>

Some general ideas were discussed the committee will dig in further during our January Orientation meeting.

MEETING SCHEDULE:

January 23, 2021 – Orientation and Planning Meeting - Zoom Call – 7-9am PST/ 10-noon EST and 10-noon PST/1-3pm EST if needed

January 26, 2021 – Zoom Call – 5pm PST/8pm EST

February 23, 2021 – Zoom Call – 5pm PST/8pm EST