

Our mission - Providing LSCs with resources and services that support the development and achievement of athletes, coaches, clubs and volunteers



LSC Development Committee
***Special Meeting Minutes**
May 5, 2020 5:00pm PDT/8:00pm EDT

1. Welcome: Shelly opened the meeting at the top of the hour with the reading of the mission statement.

Attendance: **Shelly Rawding (Chair), Julie Bachman, Bob Crundstedt, Wade Heggie, Kim O'Shea, Annika Ruehlicke (athlete), Jake Simmons (athlete), Eric Stimson, Paul Thompson, Kile Zeller, Jessica Cooper, (LSC Governance Consultant), Cherita Gentilucci (LSC Governance Consultant), Jane Grosser (Staff Liaison).**
2. Approval of the agenda- the agenda was approved as presented with the addition of the USA Swimming town hall meeting for Wednesday.
3. Kudos & Announcements- The best thing seen/heard this week: Jane mentioned that Jess and Cherita are hitting a home run with converting our Governance Committee presentation to the virtual setting. Jess mentioned Eric got the ball rolling by rescheduling their in-person meeting with Niagara to the virtual setting. Eric gave a shout out to MJ Truex for spending a huge amount of time on a PTO day last Friday plowing through analytics for outreach members. Cherita coined the goal for our virtual presentations is to provide a virtual experience versus just a meeting. Shelly's team received a PPP loan last week. The whole process was smooth, and the bank worked to make it easy for their team to receive the funds.
4. USA Swimming town hall meeting, Wednesday, May 6, 2020? No further information on when the webinar will be hosted for the membership, likely it will not be tomorrow. It is in the works as it was recorded today.
5. April 28 [minutes](#) were approved as presented
6. Any LSC's need communications assistance from us? Cherita reached out to Border and Central California, she will also reach out to Adirondack.
7. Virtual HOD meeting info sharing- a Zoom meeting has been scheduled for Friday to facilitate information to LSCs about hosting a virtual HOD meeting with and without voting. 22 LSCs are interested in joining the meeting so far. Jane will announce the meeting on Thursday's LSC leaders Zoom meeting. Bob and Eric will be on the call as well to share advice on voting procedures for those LSCs able to host official meetings. Minnesota will use the election runner platform to tally the official votes and will pare down the issues that need voting to the bare minimum to keep the meeting manageable. The invite for the meeting will be sent on Wednesday.
8. LSC Support documents (FYI)- The LSC Support Document was reviewed by the Committee. The LSC return to operations tab is getting some information posted there. A new tab has been added for teams to upload their plans to share with other teams and LSCs. LSC Team Support [Programs](#)

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9. Virtual Convention in September –With the cancellation of Convention in Jacksonville in September the LSC Development Committee programming schedule was discussed- A possible outline as follows:

Space out meetings throughout the summer, this would be helpful as people might have more time, especially athletes. Kile noted that If we go this route we would need to publish the schedule as early as possible so people could prepare to attend in advance. It was suggested to schedule sessions the same time each month- i.e. the 4th Tuesday etc.

Possible sessions to present: Lunch/Dinner with the General Chairs, Mighty reunions: Eric suggested- one meeting all together, then breaking into 3 separate breakout rooms and back together to wrap up. Possible topics included: Leadership gaps identified, bridges/relationships built, lessons learned that carry forward. It was decided to hold the business meeting, the 4th Tuesday of September, which is the regular time for the LSC development Committee meeting. We could invite anyone who wanted to join to attend the meeting. In addition, it was discussed that we develop a “LSC Leadership Series” to run monthly prior to and after convention. To disseminate the information on the Governance Committee as well as succession planning, etc that was planned for the spring Zone Workshop. Other topics could be identified to offer sessions following convention monthly.

Julie suggested we try to move the weekly meeting of the committee earlier as most people have flexibility now with working from home or practices not in session. Next week’s meeting will be moved 2 hours earlier moving forward. Jane will update the zoom invite to reflect this. Next week’s meeting will be LSC Development Committee affairs first followed by further development of the Convention meetings schedule as time allows. Once we get further direction from USA Swimming about the format of the virtual convention, we can turn the details of planning over to the workshop group to fill in the details of the plan developed by the whole committee.

10. Closing- The meeting was adjourned at the top of the hour.

MEETING SCHEDULE:

May 12 - Zoom Call – 3pm PDT/6pm EDT

May 19 – Zoom Call – 3pm PDT/6pm EDT

May 26, 2020 - Zoom Call - 3pm PDT/6pm EDT

June 23, 2020 – Zoom Call - 3pm PDT/6pm EDT

July 28, 2020 – Zoom Call - 3pm PDT/6pm EDT

August 25, 2020 – Zoom Call - 3pm PDT/6pm EDT

September 22, 2020 (Tuesday) Zoom Business meeting 5:00 pm PDT/8:00 pm EDT