

## Operational Risk Committee

Tuesday, August 13, 2019

Conference Call Minutes

Agenda: Discuss Zone Workshop Surveys, Committee Budgets, Convention, Concussion FU Memo, 2020 Zone Workshop and Olympic Trials.

### **1. Committee Members:**

Attending: Committee members – Adam Zeichner, Starre Haney, Mike Seip, Lynne Shine, Mary Jo Swalley (Chair), Donna Williamson, John Kline, Russell Payne (Athlete Rep) and George Ward (Staff Liaison); Red Cross, YMCA, Marco Greico (Athlete Rep) and George Sampson absent.

### **2. Zone Workshops May 9-11 in Denver and May 17-19 in Chicago:**

- a. Surveys Results from Maggie Vail were distributed to the committee shortly before the meeting. 56% of attendees found the operational risk portion of the workshop extremely useful and 44% found it very useful.
- b. A problem identified by the attendees is that safe sport and operational risk overlap in many LSCs, which meant that the chair had to choose between tracks or split their attendance between sessions.
- c. It was also noted that the guest speaker was better the evening before the sessions than the day of the session. The presentation in CO was better than the one in IL.
- d. Some of the sessions were popular, lots of questions and the comments were: “we ran out of time” but most were just right.
- e. Also, another comment was to explain new policies before released to LSCs.
- f. Next year only one LSC workshop will be scheduled and it will be May 1, 2<sup>nd</sup> and 3<sup>rd</sup> (Friday, Saturday and ½ day Sunday). The hotel and meeting space will be limited. It appears there will not be enough meeting space or hotel rooms. Therefore, probably good for operational risk to have an educational session or two at convention in 2020. Historically our seminars were once every two years.

### **3. Convention:**

- a. The Adolph Kiefer Award was discussed, and Dr. Danny Mistry was selected as the 2019 recipient of the award. He will receive the award Friday night at convention.
- b. Since operational risk presented at the Chicago and Denver workshops, there will only be a business meeting at convention, no educational session.
- c. Mary Jo charged Lynne, Mike Russ, George as well as herself to come up with a list of requirements for LSCs, clubs, coaches and officials since there are additions such as MAAPP, concussion training for coaches and officials, and True Sport training for coaches (USADA Coach Advantage). Also, Danny and Keenan will be working on specific swimming related continuing education on return to sport dealing with the unique challenges of our athletes who compete “horizontally” v. “vertical”.

### **4. Committee Budgets:**

- a. The 7/29/2019 budget memo was distributed to committee members which limits all unspent and uncommitted 2019 and 2020 dollars to \$500 which should be enough to cover virtual meeting expense and other misc. expenses.
- b. Committee chairs can submit compelling reasons to hold in person meetings which will be limited to Colorado Springs OTC.

### **5. Misc. – Follow up memo distributed on mandatory coach and official education. Dean and Mike have not agreed to suggestions to better manage warm up pools. More discussion.**