

USA SWIMMING
NATIONAL OPERATIONAL RISK COMMITTEE
MINUTES
November 18, 2021

1 **Call To Order**

2 Mike Seip, Committee Chairman, called to order the regularly scheduled meeting of the USA Swimming
3 Operational Risk Committee at 4:00 PM EST on Thursday, November 18, 2021, via Zoom
4 videoconference.

5 **Roll Call**

6 Lynne Shine conducted a silent roll call; Committee members present: Abigail Howard, Staff Liaison;
7 Mike Seip, Chair; Marco Greico, Athlete; Starre Haney; Russell Payne; Davis Shelton, Athlete; Lynne
8 Shine; Stacy Smith; Mary Jo Swalley; Donna Williamson; Daniel McCarthy, USA Swimming Director of
9 Coach Education; Sandi Blumit, Risk Management Services; Connie Harvey, ARC; Lindsay Mondick,
10 YMCA.

11 Guest: Elizabeth Hahn, USA Swimming

12 **Approval of Meeting Agenda**

13 Mike asked for approval of the November 18, 2021, Meeting Agenda with addition to Item #8
14 (Attachment A)

15 Motion: Marco Greico; Second: Sandi Blumit

16 **Approval of Meeting Minutes**

17 Mike asked for approval of the September 2021 and October 2021 Minutes.

18 Motion: Marco Greico; Second: Donna Williamson

19

20 **Progress Reports**

21 i) NGB Updates (Abby Howard)

- 22 • USA Swimming bound its insurance for 2022
23 • <https://www.usaswimming.org/about-usas/top-resources/operational-risk/insurance>
24

25 ii) New Registration Category Introduction / Explanation (Elizabeth Hahn)

- 26 • New Category (Administrators) takes effect 1/1/22. This category will include non-
27 athlete personnel that provide operational support as well as Meet Marshals. The
28 addition of this category became necessary when the US Center for Safe Sport expanded
29 the covered categories of persons subject to background checks.
30 • Effective 9/1/22, the fee for the new category will be \$30. LSCs are encouraged to NOT
31 add upcharge.
32 • Lindsay mentioned that the YMCA, as an institutional owner of affiliated clubs, is
33 developing an “Aquatic Safety and Safe Sport” Template which she will share when
34 complete.
35

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- 36 iii) Zone / Spring Workshops (Abby Howard)
- 37 • The Spring Workshops will be geared to the rollout of the new technology for online
- 38 membership registration and coach training. Operational Risk will not be presenting in-
- 39 person; however, webinars and other methods of communication are encouraged.
- 40
- 41 iv) Air Quality (Donna Williamson)
- 42 • The subcommittee is working on additional ideas for communicating the information to
- 43 the LSCs and clubs. Need to enlist advocates in the athlete community. Subcommittee
- 44 hopes to set up a study with a university team to evaluate effects of air quality across a
- 45 season.
- 46
- 47 v) Website Data (Davis Shelton)
- 48 • Website version “1” is up and running.
- 49 • <https://www.usaswimming.org/about-USAS/top-resources/operational-risk>
- 50 • Committee is encouraged to look at the site and share comments with Davis or Lynne.
- 51 • National Committee Member contact information in needed for website.
- 52
- 53 vi) LSC Operational Risk Contacts (Mary Jo Swalley)
- 54 • It is time for every Committee member to reach out to their respective LSCs and obtain
- 55 updated contact information for the current LSC OR Chair.
- 56 • Please relay that information to Mary Jo as soon as possible so the master list can be
- 57 updated.
- 58
- 59 vii) Coaching Certifications (Marco Greico)
- 60 • STSC certification problems are still occurring intermittently. Coaches are being advised
- 61 to reach out to ARC Customer Service first, then to Marco and Connie if issue is not
- 62 resolved.
- 63 • Statistics
- 64 ○ Certification numbers as of 11/18/21
- 65 ▪ CPR Good Standing 6701
- 66 ▪ CPR Expired 349
- 67 • Total 7050
- 68 • Percent in Good Standing 95%
- 69 ▪ STSC Good Standing 6,649
- 70 ▪ STSC Expired 385
- 71 • Total 7,034
- 72 • Percent in Good Standing 94.5%
- 73 • ARC Life Support has been added to the USA Swimming List of CPR Accepted Courses.
- 74
- 75 viii) Racing Start Certifications (Lynne Shine)
- 76 • The subcommittee of Lynne, Marco, Davis, Mike, and Dan are in the process of
- 77 scheduling a meeting to develop a plan.

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- 78 • Connie requested a copy of the Councilman diving study.
79
80 ix) Hypoxic Blackout Update / Information Sheet (Connie Harvey)
81 • No progress updates on joint USA Swimming / ARC Information Sheet
82 • January 18-20 the American Red Cross Aquatic Council will review current document for
83 needed edits.
84
85 x) Water Temperature (Stacy Smith)
86 • Proposed questions for the Coach Survey were sent out to the Committee for review.
87 Please respond with any suggested changes.
88
89 xi) Committee Appointments (Abby Howard)
90 • By the end of the calendar year all Committee appointments will be communicated.
91
92 xii) Operational Risk Manual (Russell Payne)
93 • The Manual has been posted to the website on the Operational Risk page.
94
95
96 xiii) Meet Marshal Program (Starre Haney)
97 • A draft was recently sent out for the Committee’s review and comment.
98 • Abby submitted edits, which have been transmitted to the subcommittee.
99 • Webinars for new Marshals will be pushed out toward the end of the year.
100 • Should certification be for a term of years or for life? Currently, in Arizona certification
101 must be updated every four years.
102
103

Goals 2021-2022

- 104
105
106 1) Meet Marshal Program Development (Starre, Mike, Davis)
107 2) Water Temperature (Stacy, Marco, Russell)
108 3) Hypoxic Blackout (Mary Jo, Connie, Lindsay, Starre)
109 4) Racing Start Certification (Lynne, Marco, Davis, Mike, Dan)
110 5) Air Quality (Donna, Melissa, Stacy, Mary Jo)
111 6) Meet Marshal Legislation (?)
112

Adjournment

113
114 There being no further business, the meeting was adjourned.
115

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116 **Next Meeting**

117 Thursday, December 16, 2021, at 4:00 PM via Zoom.

118

119

120 Respectfully submitted,

121 Lynne Shine

122

ATTACHMENT A

123

AGENDA

124

Operational Risk Committee Meeting

125

November 18, 2021

126

4:00 PM EST via Zoom

127

128 **USA Swimming Mission:** USA Swimming is the National Governing Body for the sport of swimming. We administer
129 competitive swimming in accordance with the Olympic & Amateur Sports Act. We provide programs and services
130 for our members, supporters, affiliates, and the interested public. We value these members of the swimming
131 community, and the staff and volunteers who serve them. We are committed to excellence and the improvement
132 of our sport. We are committed to providing a safe and positive environment for all members.

133

134 **Committee Mission:** To assist USA Swimming staff in proactively identifying risk areas and in the creation,
135 development and implementation of policies, guidelines, educational resources, legislative proposals, and
136 programs to manage operational risks within USA Swimming.

137

138 **USA Swimming Priority Results:**

- 139 1. USA Swimmers achieve sustained competitive success at the Olympic Games and other high-level
140 international competitions.
141 2. Members have and use resources for sustainable success.
142 3. There is growth in swimming participation and interest.
143 4. USA Swimming is recognized as the "Best in Class" National Governing Body.
144

145

AGENDA

146 **CALL TO ORDER**

147 **ANNOUNCEMENTS**

148 **APPROVAL OF AGENDA**

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149 **APPROVAL OF MINUTES (September and October)**

150 **BUSINESS**

- 151 1. NGB updates from – Abby
- 152 2. New Registration Category-Mike
- 153 3. Zone/Spring Workshops-Mike
- 154 4. Air Quality – Donna, Melissa, Stacy
- 155 5. Website Data – Davis, Lynne
- 156 6. LSC Operational Risk Contacts - Mary Jo
- 157 7. Certifications – Marco
- 158 8. Racing Start Certifications – Lynne, Marco, Davis, Mike
- 159 9. Hypoxic Blackout update/information sheet – Mary Jo, Connie, Lindsay, Starre
- 160 10. Water Temperature – Stacy, Marco & Russell
- 161 11. Committee Appointments – Mike/Abby
- 162 12. Meet Marshal Program – Starre

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164

165

166 **Goals for 2021-22**

- 167 1. Meet Marshal Program Development – Starre, Mike, Davis
- 168 2. Water Temperature – Stacy, Marco & Russell
- 169 3. Hypoxic Blackout update/information sheet – Mary Jo, Connie, Lindsay, Starre
- 170 4. Racing Start Certifications – Lynne, Marco, Davis, Mike, Dan
- 171 5. Air Quality – Donna, Melissa, Stacy

172 **Next Meeting: December 16, 2021, 4:00 PM**

173 **Adjournment**

174