

## USA Swimming Operational Risk Committee

Meeting Minutes

August 19, 2021

### I. Call to order

Mike Seip, Committee Chairman, called to order the regularly scheduled August meeting of the USA Swimming Operational Risk Committee at 1:00 PM EDT on Thursday, August 19, 2021, via Zoom videoconference.

### II. Roll call

Lynne Shine conducted a silent roll call; present: Abigail Howard, Staff Liaison; Mike Seip, Chair; Marco Greico, Athlete; Starre Haney; Russell Payne; Davis Shelton, Athlete; Lynne Shine; Stacy Smith; Mary Jo Swalley; Donna Williamson; David Cooper, Risk Management Services.

### III. Approval of minutes from last meeting

Chair requested Committee Approval of the July 22, 2021, Minutes as edited. M/S/C

### IV. Open issues

- a) USOPC Required Bylaw Changes (Abigail):  
Abby updated the Committee on the progress being made to update the Bylaws. She reminded everyone to make sure they register on-line for the Annual Mtg in Sept.
- b) Committee Chair Meeting (Abigail)  
Next week Mike will meet with Bob Vincent, Jim Sheehan, and Bill Charney to provide a review of the Committee's goals, purpose, composition, and term limits. Bill, Mike, and Jim have been working on the document with Abby's input. Once completed, the document will be circulated to the Committee, and be an agenda item for September.
- c) Annual Business Meeting (Mike):
  - Annual Business Meeting will take place September 23-25, 2021, for Board, Foundation, and HOD.
  - The OR Committee chose to hold its Open Business Meeting on 9/16/21 at 1:00 PM. LSC Contacts should be reminded to register via the on-line link to attend and participate.
- d) Air Quality Webinar (Donna):
  - The speakers did an amazing job. The Sub-committee has a date set for next month to meet and develop a one-page information sheet for distribution.
  - Mary Jo inquired whether Committee members can send a link to the webinars to all the LSC contacts. Donna stated that the webinars are currently posted on the USA Swimming website, but they will drop off as more programming is posted. Abby mentioned that we could move them to our committee page once it is developed.
  - <https://vimeo.com/589063736> WEBINAR #1
  - <https://vimeo.com/588950548/d3b1cfcd71> WEBINAR #2
  - Committee: Please send the above links out to your contacts. Note that Keenan's presentation is shown in its complete form at the beginning of #2

e) Website Project (Davis):

- Davis provided the Committee with a listing of those items that are currently in various parts of the USA Swimming website, and which need to be consolidated in one place. He also provided a list of those items that currently exist on the legacy website, but which were not migrated to the new website (and need to be moved forward).
- Abby mentioned that she had spoken to Shannon at Headquarters, and that she will be taking the list and beginning work on making the necessary changes to the website.
- Any additional items that need to be moved or brought forward should be brought to Davis' attention.

f) 2021 Kiefer Award (Abby):

- Mike Unger will be in touch with Mike regarding the calendaring of the presentation of this award. It is possible that the in-person Zone Meeting next spring would be the more appropriate venue – given that the September Annual Mtg will be virtual and will not allow for presentation speeches etc.
- The USAS Awards Committee is scheduled to be sunsetted.

g) Operational Risk Manual (Russell):

- Addenda still in process – will send out after links to newly migrated material is available

h) Coaching Certifications (Marco):

CPR Expired: 2453

CPR March 3 Extension: 649

CPR Sept 1 Extension: 562

CPR in Good Standing: 13,388

STSC Expired: 2195

STSC 3/31: 497

STSC 9/1: 800

STSC in Good Standing: 13, 978

Committee voted to accept Marco's recommendation to make 9/1 final extension. Maro, Abby and Mike will continue to review minor requests and will bring subcommittee in when necessary.

i) Topics for Future Consideration:

- Update recommendations for Meet Marshals: Chair of Subcommittee: Starre
- Water Temperature / Practices – especially outside: Subcommittee: Stacy, Marco & Russell
- Hypoxic Blackout update / Information Sheet: Subcommittee: Connie, Lindsay, Mary Jo

- Racing Start Certifications – promotion among LSCs and Clubs since it has “fallen off the radar” - Subcommittee: Lynne, Marco, Davis, Mike
- Air Quality Taskforce – Chair: Stacy – promotion of this topic as mandatory annual training for Coaches

j) Miscellaneous (Mike):

- MAAP Rollout: questions have arisen regarding the impact on institutionally owned clubs (such as the YMCA). Also, do lifeguards have to be non-athlete members? Abby stated that additional guidance will be forthcoming. It is also being proposed that a new membership category be introduced to reduce any costs associated with compliance. Proposal to be presented to USAS Board of Directors in September.

V. **Adjournment**

Mike Seip, Committee Chairman, adjourned the meeting at 2:00 PM EDT.

Next meeting will take place on September 16, 2021, at 1:00 PM EDT via Zoom. This meeting will be open and advertised to all members of USA Swimming. Registration information will be available on the USA Swimming website.

Minutes submitted by Lynne Shine