USA SWIMMING
NATIONAL OPERATIONAL RISK COMMITTEE
MINUTES
December 16, 2021

Call To Order

Mike Seip, Committee Chairman, called to order the regularly scheduled meeting of the USA Swimming Operational Risk Committee at 4:00 PM EST on Thursday, December 16, 2021, via Zoom videoconference.

Roll Call

Lynne Shine conducted a silent roll call; Committee members present: Dan McCarthy, USA Swimming; Mike Seip, Chair; Marco Greico, Athlete; Starre Haney; Melissa Millerick-May; Russell Payne; Davis Shelton, Athlete; Lynne Shine; Stacy Smith; Mary Jo Swalley; Sandi Blumit, Risk Management Services; Lindsay Mondick, YMCA.

Approval of Meeting Agenda

Mike asked for approval of the December 16, 2021, Meeting Agenda (Attachment A)

Approved

Approval of Meeting Minutes

Mike asked for approval of the November 2021 Minutes, with two previously submitted edits.

Approved

Progress Reports

i) NGB Updates (Dan McCarthy)

• Mike has been reappointed as the Chair of the Operational Risk Committee for 2022
• Branden Burns has been added to the Committee effective January 2022
• Safe Sport has asked the US Center for Safe Sport for a delay in the implementation of mandated registration for Meet Marshals until 9/1/22. Abby is negotiating and will advise on outcome.

ii) Meet Marshal Program (Starre Haney)

• The revised Power Point was issued to the Committee for comment. Several suggestions were received and were incorporated into the document.
• Test questions are still in progress
• Mike and Starre met with Abby regarding the platform.
• Reminder: It is the Meet Host responsibility to staff the needed marshals. Once on deck, however, they are under the control of the Deck Referee.

• Melissa stated that implementation of registered Meet Marshals may be a problem in Michigan.

iii) Coach Surveys (Stacy Smith)

• The current goal is to issue the surveys to the coaches in February 2022. Stacy is currently working with USA Swimming staff regarding distribution. The purpose of the survey is to be both an educational tool and an opportunity for feedback.

• Will send out the current survey to the full Committee again for comment and any additional questions to be included.

• The need for this educational tool is great. Many meets are currently being held without regard to water temperature.

iv) Air Quality (Mary Jo Swalley and Melissa Millerick-May)

• The operation of the sub-committee is in a holding pattern.

• Major university has data that may be of use soon.

v) Website Data (Davis Shelton)

• No additional updates this month

• Please continue to send any requested changes to the current state of the Operational Risk section on the website to Davis.

vi) LSC Operational Risk Contacts (Mary Jo Swalley)

• Had several changes to the contacts within my assigned LSCs.

• Need all Committee members to check with their LSC contacts and provide updated information to Mary Jo so the master list can be revised accordingly.

vii) Coaching Certifications (Marco Greico)

• Courses added to USA Swimming List of Approved Courses:
AHA - Advanced Cardiovascular course
ARC - Responding to Emergencies
NOT ACCEPTABLE: ARC Shallow Water Lifeguarding
Statistics regarding Coach Certification compliance – Attachment B

Racing Start Certifications (Lynne Shine)
Mike, Marco, Davis, and I met on 12/13.
We discussed edits of the historical document.
Questions were submitted for inclusion in Coaches Survey. Responses will be instructive.
Discussed possibility of including segment on Racing Start Certification in anticipated Meet Marshal Webinar
Discussed possibility of including this material on USA Swimming Learning Platform.
Dan stated that he is trying to migrate all educational materials (not just coaching specific material) to the USA Swimming Learning Platform. Will address adding this material after the New Year.

Hypoxic Blackout Update / Information Sheet (Mary Jo Swalley)
No progress updates on joint USA Swimming / ARC Information Sheet
January 18-20 the American Red Cross Aquatic Council will review current document for needed edits.

Water Temperature (Stacy Smith)
LSCs need to know that guidance regarding water temperature is not just a recommended guideline, it is policy.

Meet Marshal Legislation (Russell Payne)
Russell will dust off the legislation we presented two years ago; in the event we want to re-submit this year.
Resignation

Sandi Blumit announced that this will be her last meeting with the Committee.

Goals 2021-2022

1) Meet Marshal Program Development (Starre, Mike, Davis)
2) Water Temperature (Stacy, Marco, Russell)
3) Hypoxic Blackout (Mary Jo, Connie, Lindsay, Starre)
4) Racing Start Certification (Lynne, Marco, Davis, Mike, Dan)
5) Air Quality (Donna, Melissa, Stacy, Mary Jo)
6) Meet Marshal Legislation (Russell)

Adjournment

There being no further business, the meeting was adjourned at 4:45 PM.

Next Meeting

Thursday, February 17, 2022, at 4:00 PM via Zoom.

Respectfully submitted,

Lynne Shine

ATTACHMENT A

AGENDA

Operational Risk Committee Meeting
USA Swimming Mission: USA Swimming is the National Governing Body for the sport of swimming. We administer competitive swimming in accordance with the Olympic & Amateur Sports Act. We provide programs and services for our members, supporters, affiliates, and the interested public. We value these members of the swimming community, and the staff and volunteers who serve them. We are committed to excellence and the improvement of our sport. We are committed to providing a safe and positive environment for all members.

Committee Mission: To assist USA Swimming staff in proactively identifying risk areas and in the creation, development and implementation of policies, guidelines, educational resources, legislative proposals, and programs to manage operational risks within USA Swimming.

USA Swimming Priority Results:
1. USA Swimmers achieve sustained competitive success at the Olympic Games and other high-level international competitions.
2. Members have and use resources for sustainable success.
3. There is growth in swimming participation and interest.
4. USA Swimming is recognized as the “Best in Class” National Governing Body.

AGENDA

CALL TO ORDER
ANNOUNCEMENTS
APPROVAL OF AGENDA
APPROVAL OF MINUTES (November)
BUSINESS

1. NGB updates from – Abby
2. Meet Marshal Program – Starre
3. Surveys – Stacy
4. Air Quality – Donna, Melissa, Stacy
5. Website Data Updates – Davis, Lynne
6. LSC Operational Risk Contacts - Mary Jo
7. Certifications – Marco
8. Racing Start Certifications – Lynne, Marco, Davis, Mike, Dan
9. Hypoxic Blackout update/information sheet – Mary Jo, Connie, Lindsay, Starre
10. Water Temperature – Stacy, Marco & Russell
11. Other

Goals for 2021-22

1. Meet Marshal Program Development – Starre, Mike, Davis
2. Water Temperature – Stacy, Marco & Russell
3. Hypoxic Blackout update/information sheet – Mary Jo, Connie, Lindsay, Starre
4. Racing Start Certifications – Lynne, Marco, Davis, Mike, Dan
5. Air Quality – Donna, Melissa, Stacy

Next Meeting: January 20, 2022, 4:00 PM

Adjournment

ATTACHMENT B