

USA Swimming Operational Risk Committee  
Minutes  
October 21, 2021

1                   **Call To Order**

2   Mike Seip, Committee Chairman, called to order the regularly scheduled meeting of the USA Swimming  
3   Operational Risk Committee at 1:00 PM EDT on Thursday, October 21, 2021, via Zoom videoconference.

4                   **Roll Call**

5   Lynne Shine conducted a silent roll call; Committee members present: Abigail Howard, Staff Liaison;  
6   Mike Seip, Chair; Marco Greico, Athlete; Starre Haney; Melissa Millerick-May; Russell Payne; Davis  
7   Shelton, Athlete; Lynne Shine; Stacy Smith; Mary Jo Swalley; Donna Williamson; Daniel McCarthy, USA  
8   Swimming Director of Coach Education; Sandi Blumit, Risk Management Services; Connie Harvey, ARC;  
9   Lindsay Mondick, YMCA.

10                  **Announcements**

11   Daniel McCarthy, Director of Coach Education for USA Swimming will be joining the OpRisk Committee.

12                  **Approval of Meeting Agenda**

13   Mike asked for approval of the October 21, 2021, Meeting Agenda

14   Motion: Davis Shelton; Second: Donna Williamson

15                  **Approval of Meeting Minutes**

16   Due to section rewrites / edits, the Minutes from the September 2021 meeting will be formally  
17   approved at the Committee's November meeting.

18                  **Progress Reports**

- 19   i)    USA Swimming AMB and Headquarters Report (Abby Howard)  
20       •   LSC Leader's Call: It was announced that all Committees, HOD, and BOD are now in full  
21       composition compliance.  
22       •   Rules & Regulations Committee: Derek Paul is the new Chair  
23       •   Newly Elected Members of USA-S BOD: Clark Hammond and Ira Klein  
24       •   National Committee Applications: Applications closed October 8. Committee Chairs will be  
25       chosen and notified by Nov. 2, while Committee members will be chosen and notified by Dec.  
26       15. New members will be seated at the January meeting of every Committee.  
27       •   Extensions for Coach members: An extension has been granted until 2/2022 for CAT training for  
28       all coaches due to learning platform issues. No additional extension has been granted for APT.  
29   ii)   Air Quality Project (Donna Williamson)  
30       •   The Air Quality subcommittee met the end of September. They have developed an Action List  
31       for the coming months.  
32   iii)  Website (Davis Shelton)  
33       •   Currently awaiting a response from Shannon to proceed to next steps. Abby asked to be copied  
34       on last email sent and will work on setting up a meeting.  
35   iv)  ABM (Mike Seip)

USA Swimming Operational Risk Committee

Minutes

October 21, 2021

- 36 • Mike represented the Operational Risk Committee at the recent ABM. The schedule and agenda  
37 were different than past Conventions, however, the items / programs that were not present at  
38 the ABM will be included in the Spring Zone Meeting. Going forward, every year a different  
39 group of stakeholders will be invited and included in the ABM meeting in Colorado Springs.
- 40 v) LSC Contacts (Mary Jo Swalley)
- 41 • All members of the Committee should reach out to their assigned LSCs to ascertain whether  
42 there have been any personnel changes. Given that most LSCs have recently had HOD meetings,  
43 it is possible that there is a newly elected Operational Risk Chair.
- 44 • Please continue to forward all contact changes to Mary Jo who continues to manage the master  
45 list spreadsheet.
- 46 vi) Coaching Certifications (Marco Greico)
- 47 • There have been some recent technological issues surrounding the issuance of STSC certificates.  
48 Connie Harvey has been assisting with the resolution of this problem. The percentages of  
49 coaches that out of compliance with STSC and CPR certifications has significantly decreased. It is  
50 unknown whether those who are out of compliance are still coaching or will be renewing their  
51 membership for 2022. We will start to have a better idea in the coming weeks.
- 52 • The education we have been doing with registrars has borne fruit, and the questions / requests  
53 for exemptions has significantly decreased. We anticipate a continuation of this trend.
- 54 vii) Racing Start Certification (Lynne Shine)
- 55 • Dan will be joining this subcommittee.
- 56 • In the process of scheduling a subcommittee meeting to develop a strategy to reeducate LSCs  
57 and their respective clubs on best practices with respect to Racing Start Certification  
58 requirements. It is incumbent on clubs to responsibly maintain these records for their club  
59 athletes.
- 60 viii) Hypoxic Blackout (Mary Jo Swalley)
- 61 • The Joint Statement is currently being reviewed by the Red Cross.
- 62 • Connie – The JS has gone through the initial review by the Aquatic Sub-Council. It will be  
63 reviewed by the full Council in January. The Proposed JS will then return to OpRisk. It is  
64 anticipated that the changes will be minor.
- 65 • Lindsay – There have been several questions that have been referred to her from the National  
66 Office on this issue.
- 67 ix) Water Temperature (Stacy Smith)
- 68 • Russell, Marco, and Stacy met once so far. Discussion centered on primary factors. Each member  
69 of the subcommittee is talking with facility managers to develop a list.
- 70 • Coaching education is needed. Coaches need to be encouraged to use their professional  
71 judgment as to when it is necessary to stop a practice for unsafe water temperatures. At  
72 present, most are relying on their facility managers to make the decision.
- 73 • Coaches need to be proactive. They need to be encouraged to inquire what the facility  
74 parameters are for closing a pool for unsafe warm or cold temperatures in the pool.
- 75 • It was suggested that a survey be issued to all coaches of USA Swimming to solicit facts from the  
76 field on this topic.
- 77 x) Meet Marshals (Starre Haney)

USA Swimming Operational Risk Committee

Minutes

October 21, 2021

- 78 • The subcommittee met this week. A draft of the training program was sent out.  
79 • Reached out to two people who oversaw deck control at Olympic Trials this past summer for  
80 input on their experience handling that deck.  
81

82 **New Business / New Projects**

- 83  
84 i) Newly Created USA Swimming Membership Category – effective 9/1/2022 (Abby Howard)  
85 • The USA Swimming BOD agreed to the creation of a new membership category for those  
86 individuals who are now required to hold non-athlete membership in USA Swimming. This  
87 category will be labeled “Administrative” and will include Meet Marshalls, and certain other club  
88 staff or personnel with indirect athlete contact. While these individuals will be required, under  
89 recently passed legislation, to be full members as of 1/1/2022, the new membership category  
90 (which will be at a reduced rate) will not take effect until 9/1/2022 due to logistical issues in  
91 creating it in SWIMS.  
92 • All meets for which USA Swimming issues the sanction (National meets) will be subject to audit  
93 to ensure compliance.  
94 ii) Coach Survey (Stacy Smith)  
95 • A jointly created survey will be issued to coaches in the next couple of months. Questions to be  
96 included will come from the Water Temperature subcommittee, the Meet Marshal  
97 subcommittee, and the Racing Start Certification subcommittee.  
98 • Stacy Smith will coordinate the development and dissemination of the survey.

99 **Adjournment**

100 There being no further business, Mike Seip called for a Motion to Adjourn.

101 Motion: Starre Haney Second: Stacy Smith

102  
103 **Next Meeting**

104 Thursday, November 18 at 4:00 PM via Zoom.  
105  
106

107 Respectfully submitted,

108 Lynne Shine