

## 2019 Registration / Membership Committee Meeting

February 8-9, 2019

Attendees: Carol Healey, Chair – Make an impact as a group  
Carole Lee – More involvement in committee stuff  
Tom Healey – Understand Flex  
Mark Brown – SWIMS enhancement  
Jim Patterson – SWIMS enhancement  
Erin Schwab – Make a bigger impact  
Josie Uerling – Understand this committee and what it does  
Denise Thomas  
Cathy Durance  
Pam Lowenthal – Zone Workshops  
Barb Frith – Disseminate info to clubs

1. Call to Order at 4:00 p.m.
2. Approve agenda – all approved
3. Approve minutes from September 2018– all approved
4. Sub-Committee Reports
  - a. Communication (Denise Thomas)
  - b. Education Training (Pam Lowenthal) – focus on Zone Workshops, input on Flex membership, integration with 3<sup>rd</sup> party vendors and ideas for Q&A session at workshops
    - i. Need members for Flex panel at workshops
    - ii. Ask Team Unify for demonstration of member validation services
    - iii. Do a demonstration on MDVS from a club registrar perspective – get one for each workshop
  - c. Technical (Mark Brown / Erin Schwab) – SWIMS enhancements list – re-prioritize, let
5. Workshops
  - a. 2019 Zone Workshops – workshops will provide more specific/in-depth information, which may eliminate the need to do workshops at Convention
  - b. Convention (Cathy Durance) – short convention time: Wednesday – Board meeting/Committee meetings, Thursday – Workshops/Committee Meetings, Friday/Saturday – HOD
    - i. MDVS demonstration (Team Unify, Active?, SwimSmarter) – One two hour session
    - ii. Jim – why spend money to send members to Convention when you are already spending money to send members to Workshops
    - iii. Need more athlete involvement in overall Convention, and not be tied to athlete specific meetings
    - iv. Convention reoccurrence may change – may be bi-annually and not annually
6. Deck Pass Membership Cards
  - a. Deck Pass Plus – put in newsletter
7. Updates on Flex and Junior Coach Membership Types
  - a. Upgrade Dates for Flex currently use today's date and you can't dictate the date
    - i. Work order has been submitted so you can change the date
  - b. Reports – transaction report fix so the numbers under Flex are true numbers and not net

8. 2019 Legislation – 120-day rule – will not submit any legislation but will clarify this at Zone workshops and Convention
  - a. YMCA clubs that are also USA clubs and how the 120-day rule applies
    - i. If it is strictly a YMCA meet, this is considered a closed meet, so the 120-day does not apply
    - ii. If there are conference meets (closed) the 120-day rule day rule does not apply
    - iii. As an LSC you can create an ineligibility policy to prevent YMCA/USA members from going around the 120-day policy
    - iv. Some YMCAs do have their own transfer rules
  - b. College – 120-day rule
    - i. During scholastic year, they can only represent their college team. If they represent their non-school club and decide to swim for their home club, the 120-day rule applies.
    - ii. After college, they can represent their college club and immediately attach back to college team

Adjourn: 5:45 p.m.

Saturday, February 9 – 8:30 a.m.

9. Meet assignments Review the procedures
  - a. TYR Pro Swim Series
    - i. *Des Moines, IA – March 6-9* (Pam)
    - ii. *Richmond, VA – April 10-13* (Tom)
    - iii. *Bloomington, IN – May 16-19* (Barb)
    - iv. *Clovis, CA – June 12-15* (Erin)
  - b. Phillips 66 National Championships July 31-August 4 Stanford, CA (Carol)
  - c. Futures August 1-4 Geneva, OH (Carole)  
Greensboro, NC (Barb)  
Mt. Hood, OR (Mark)  
Des Moines, IA (Pam)
  - d. Speedo Jr. Nationals August 6-10 Stanford, CA (Mark)
10. SWIMS Discussion
  - a. USA Citizen and FINA member rules in the holding tank
    - i. File is loaded, the records are in the holding tank, and if neither are checked, you should be able to approve them out of the holding tank
    - ii. File is loaded, the records have one or other checked, but you need to uncheck them because it is not true, you should be able to uncheck them, and approve them out of the holding tank
  - b. Middle name in holding tank – you should be able to change it in the holding tank. Make it an action field
  - c. Transfer Date vs. Current Date in Holding Tank
  - d. Card Manager – each LSC SWIMS user must set these if they choose to have the cards auto-populated
11. Old Business – no new updates on Member Data Validation Project
12. Write 2019 Committee Goals

## REGISTRATION/MEMBERSHIP COMMITTEE GOALS 2019

### COMMITTEE GOALS:

1. Empower, support and educate LSC registrars through direct communication and training opportunities.
2. Support LSC registrars in the operational function of registration/membership through communication with the committee and encourage LSC feedback.
3. Communicate and prioritize with IT staff on future/~~pending~~ SWIMS enhancements.
4. Promote and maintain collaborative relationships and communication with other USA Swimming committees.
  - a. Important – new information should come directly from USA Swimming; take the ownership off the LSC registrars
13. New Business
  - a. Updates coming in near future: USADA Clean Sport course requirement
  - b. New USA Swimming website????????
  - c. CPT – when will USA Swimming make it a requirement and how will it work
  - d. Deck Pass – submit changes
    - i. FOUNDATION OF COACHING REQUIREMENTS - 101, 201, R&R (Color code – black if not required yet, Green (good) or Red (Not Completed)
    - ii. [CLUB PORTAL REPORTS DASHBOARD >](#) -New on Deck Pass
    - iii. Deck Pass will be updated to default to current registration membership, and not athlete if athlete is not current
  - e. Pre-meet recon – revise current procedures and send them out LSC registrars (Pam will create draft to send to Reg/Mem Manual)
14. Next meeting – Convention – Wednesday, September 11 in St. Louis