



## Membership / Registration Committee Meeting Notes

March 15, 2022

2:00 pm (MDT)

1. Call to order – 2:02 p.m. (Not in attendance: Annie Kramer and Thomas Wu)
2. Approve Agenda - Approved and added a new #12 – SWIMS Access
3. Approve minutes of January 2022 Meeting - Approved
4. Sub-Committee Reports
  - a. Communication (*Denise Thomas*) – March Newsletter distributed. Next newsletter to be distributed in June.
  - b. Education (*Pam Lowenthal*) – nothing yet. More once OMR has launched.
  - c. Technical (*Erin Schwab*) – will hold off on prioritizing the enhancement list once OMR is ready can then re-evaluate to see if there are any outstanding enhancements.
5. Online Membership Status – Mary, Pam, and Eric
  - Refactoring was done the last 5 weeks that delayed testing
  - Higher level of security where encryption was being established on both sides (information coming in and information going out) caused some issues, which also delayed the opportunity to test.
  - If issues continue due to the security encryption, then only one side will be encrypted to allow testing to start the week of March 21
  - Continued work being done on the platform
6. Organization Members –committee
  - When did organization membership start and what purpose does this type of membership serve? – more research and discussion to follow
  - Examples of organization members are NCAA, YMCA, booster clubs, leagues, etc., where you don't have athlete or coach members
  - Organization members can request insurance coverage for various events/functions that are created as a way of raising money for clubs and other groups
  - What permissions should be established for this membership type?
  - More information to establish and discuss
7. USA Swimming Workshop – committee
  - The time allotted for the Registration / Membership Committee Meeting on Saturday, April 23 will be open to all LSC registrars to review/answer questions about Online Membership Registration and SWIMS 3.0.
8. Legislation Proposals – Abby/committee



- Amendments are requested to be filed early – March 30 (May 15 is still the deadline to submit proposals)
  - The idea of submitting proposals early is to allow USA Swimming membership to have a notice and comment period in advance of May 15, when final proposals are to be submitted to the Rules and Regulations Committee.
  - By getting the proposals early, they will be available to discuss as the USA Swimming Workshop at the end of April.
  - These opportunities will result in final proposed legislation that considers the member feedback between April – May 15.
9. New club registration vs. renewing club – Mary and committee
- A club that has not been registered for two years or longer. – base 2 years on last registration year; must renew prior to 12/31 of second year after last registration year.
  - A college/university/private secondary school must complete the steps required of a new club if it chooses to expand its organization to include an age group program or, in the case of a secondary school, athletes that are not enrolled at the school.
  - A seasonal club changes to a year-round club.
  - In all other situations, the LSC registrar and USA Swimming membership manager will confer to determine the steps that need to be taken by the club
  - In the situation where a club changes its governance structure, i.e., changing from an institution owned or coach owned club to a parent run board, the club will be required to re-submit the current USA Swimming Club Registration Form. This will provide the additional required information such as names of board members and the like. This updated application should be submitted as soon as the change in structure occurs even if already registered for the year. This is important to do so that up to date information is on file with the LSC and USA Swimming.
  - In other situations, the LSC registrar and USA Swimming Membership Manager will confer to determine the steps that need to be taken by the club.
10. National Meet Assignments
- TYR Pro Swim Series, San Antonio, TX (3/30-4/2, 2022) – Carole Lee
  - Open Water National + Junior Championships, Fort Myers Beach, FL (4/1-3, 2022) – Barb Frith
  - Phillips 66 International Team Trials, Greensboro, NC (4/26-30, 2022) – Pam/Eric
  - TYR Pro Swim Series, Mission Viejo, CA (6/1-4, 2022) - Erin
  - Phillips 66 National Championships, Irvin, CA (7/26-30, 2022) - Eric
  - Futures Championships, 7/27-30, 2022
    - i. Geneva, OH - Erin



- ii. Cary, NC - Barb
  - iii. Minneapolis, MN - Mary
  - iv. College Station, TX - Carole
  - v. Santa Clara, CA - Pam
- Speedo Junior Championships, Irvine, CA (8/1-5, 2022) - Barb
11. Upcoming Meeting Dates – Tuesday, May 17 at 2 p.m. (MT)
12. SWIMS Access (added agenda item)
- LSC General Chair is responsible for submitting requests to get SWIMS access
  - Based on the request and the reason for access, the level of access would be decided as well as approval or not.
  - Membership manager and times individuals determine if access is granted
  - Anyone who is granted access, must be a current USA Swimming member in good standing and must only utilize the information for USA Swimming purposes.
13. Announcements/other items
- OME status – a newer/better version is in the process of being developed in SWIMS 3.0
  - Minutes from Registration / Membership Committee meetings to be posted on web and in Teams
  - Item for next Newsletter – Terms of Agreement for having access to SWIMS
14. Adjournment – 3:15 p.m. (MT)