



## Membership / Registration Committee Meeting Notes

January 18, 2022

2:00 p, m, (MT)

1. Call to order – in attendance: Mary Turner, Erin Schwab, Eric Stimson, Annie Kramer, Thomas Wu, Abby Howard, Hilary Perez, Denise Thomas and Patrick Murphy
  - i. Missing: Pam Lowenthal, Carole Lee, Barb Frith and Savannah Gurley
2. Approve Agenda - approved
3. Approved minutes of November 2021 Meeting
4. Sub-Committee Reports
  - a. Communication (*Denise Thomas*) – next LSC Registrar Newsletter in March
  - b. Education (*Pam Lowenthal*)
  - c. Technical (*Erin Schwab*) – confirmed enhancement list was provided to Patrick for review to see if there is anything that will impact SWIMS 3.0. Patrick will let the committee know what enhancements are applicable and will be programmed in SWIMS 3.0
5. Club Insurance – Abby / Denise
  - a. Insurance of America (IOA) is the new insurance company providing liability coverage for clubs.
  - b. Locate information on USA Swimming's website at [www.usaswimming.org/insurance](http://www.usaswimming.org/insurance)
  - c. Requests for insurance can be made through the online form on the webpage
    - i. Class 1 – Proof of club insurance
    - ii. Class 2 – Additional facility insurance
    - iii. Class 3 – Facility wants something specific to cover
6. Discuss New Registration Category – Abby and committee
  - a. Discussed possibly calling the new membership category a different name than Administrative – Administrator?
  - b. Cost was determined based on the cost of insurance coverage
  - c. Individuals eligible to register under the new category are individuals that weren't required to register before
    - i. New category members are members who fall under the amendment to the corporate bylaws
      1. Club board, staff and employees; **Checking to see if the new category will apply to LSC employees.**
    - ii. Members under the traditional roles must register as a regular non-athlete and pay the regular member fee



- iii. Think about the possibility of changing the OTHER non-athlete title
  
- d. The number of individuals who will be registering under this new category can't be predicted at this time
- e. If a new category member changes status, i.e., official, coach or other, they will be required to "upgrade" and pay the difference of membership fees
- 7. Online Membership Status – Mary, Eric, Patrick
  - i. Currently being tested by Mary, Eric and Pam
  - ii. Additional testers will start in the next few weeks
  - iii. Progress is good and pretty much on time
- 8. Background Checks – Denise
  - a. Informed the group that there was a change to when an individual can initiate a background check
    - i. At the end of 2021, a change was made to where a new member cannot initiate a background check until they are registered and in SWIMS
    - ii. The reason for this change is that there were too many people getting background checks done and a lot never became members, so the background checks had nothing to match to in SWIMS
- 9. National Meet Assignments - to be done via email once the list of events are confirmed by National Events
  - a. TYR Pro Swim Series, Westmont, IL (3/2-5, 2022)
  - b. TYR Pro Swim Series, San Antonio, TX (3/30-4/2, 2022)
  - c. Open Water National + Junior Championships, Fort Myers Beach, FL (4/1-3, 2022)
  - d. Phillips 66 International Team Trials, Greensboro, NC (4/26-30, 2022)
  - e. TYR Pro Swim Series, Mission Viejo, CA (6/1-4, 2022)
  - f. Phillips 66 National Championships, Irvin, CA (7/26-30, 2022)
  - g. Speedo Junior Championships, Irvine, CA (8/1-5, 2022)
- 10. Upcoming Meeting Dates
  - a. March 1, 2022 at 2 p.m.
  - b. March 29, 2022 at 2 p.m.
- 11. Announcements – no new announcements
- 12. Adjournment