



**Safe Sport Committee Meeting Minutes**  
**Tuesday, January 18, 2022**  
**8:00 – 9:00 PM ET**

**USA Swimming Mission:** USA Swimming is the National Governing Body for the sport of swimming. We administer competitive swimming in accordance with the Olympic & Amateur Sports Act. We provide programs and services for our members, supporters, affiliates and the interested public. We value these members of the swimming community, and the staff and volunteers who serve them. We are committed to excellence and the improvement of our sport. We are committed to providing a safe and positive environment for all members.

**Committee Mission:** To support USA Swimming's commitment to provide a healthy and safe environment free from abuse for all its members, especially athletes, through the planning, implementation, and coordination of USA Swimming's Safe Sport program.

**USA Swimming Priority Results:**

1. USA Swimmers achieve sustained competitive success at the Olympic Games and other high-level international competitions.
2. Members have and use resources for sustainable success.
3. There is growth in swimming participation and interest.
4. USA Swimming is recognized as the "Best in Class" National Governing Body.

**AGENDA**

**In Attendance:** Trish Martin (Chair), Steve Frye, Anne Kaufman, Jack Gillespie, Sarah Bollman, Maja Palmroos, Emily Yoon, Leo Gibbons, Thomas Cho, April Walkley, Will Gallagher, Meaghan Donnelly

**Call to order**

**Motion to accept minutes from last meeting.**

Minutes approved as recorded and will be posted to the USA Swimming website.

**Introduction of committee members and Ice Breaker**

**Review of requirements for committee participation**

1. Current USA Swimming membership  
All committee members must be members in good standing. This means that your membership and APT (for adult members) must be current. This also includes background checks for coaches, officials, and other non-athlete members. A member cannot participate in a meeting if they are not in good standing. To ensure that we are meeting these requirements, Liz will be tracking all membership requirements the week prior to each meeting and will send out any applicable reminders. Please be sure to be tracking your own membership requirements, as always.
2. USA Swimming Conflict of Interest Statement  
All committee members must complete USA Swimming's Conflict of Interest Disclosure form. If you haven't completed it yet, you can complete the form online at <https://fs22.formsite.com/usaswimming/25czyvtwbf/index.html>

### 3. Required USOPC committee member training

All committee members must complete an online USOPC training. You should have received information on this from either Michelle Steinfeld or directly from Boardspan. If you haven't received this information, please let Liz know. This training must be completed as soon as possible.

#### Staff Reports

- SSRP stats
- SSRP portal improvements
- Athlete to Coach Transition Materials
- National Workshop- April 2022
- New Membership Requirement
- Report on Safe Sport at Events

#### Motion and approval of proposed legislation to go before the USAS BOD to endorse

**Background:** The Center is requiring that there be a quality control system followed at the local level. Meet 360 is what will assist our membership to comply with this requirement. This committee will need to approve proposed legislation that will go before the USAS BOD to endorse.

**Feedback:** This requirement might be complicated for multi-use facilities. It would be valuable to have training in place for Meet Directors regarding Meet 360 as there might be push back from these individuals when this becomes a requirement. For Meet 360, make it clear what in the moment changes at a meet might look like.

#### Zone Director Updates

The Zone Safe Sport Directors will meet soon. It will be good for this group to discuss the requiring of the quality control system at the local level.

#### Committee Challenges and Charges for 2022

##### Identification of Committee Priorities for 2022

1. Ongoing SSRP Expansion: Project to review current program, update requirements to comply with Center for Safe Sport (e.g., Meet 360 implementation), identify opportunities for clubs to earn more points, recommendations on improvements to remove hurdles to getting clubs certified
2. Online Training Programs: Project to recommend a schedule of webinars targeted to coaches, officials, athletes, parents to support Safe Sport priorities, e.g., Meet 360, MAAPP, etc.
3. LSC Safe Sport Chair Support: Project to develop content for Safe Sport Chair landing page on the website
4. Reinstate Impact Award Review

**Feedback:** These priorities look good. It would be good to add the new membership categories to the SSRP portal. It would also be important to incentivize SSRP especially around athlete engagement. It would be good to have Liz and Trish a part of the committee project groups at the start to make sure that the charge of the group is clear. Committee members sent their interest for a particular priority to Trish.

#### New business

##### 2022 committee meeting schedule

- Mar 8<sup>th</sup> 8:00-9:30pm EST
- May 10<sup>th</sup> 8:00-9:30pm EST
- July 12<sup>th</sup> 8:00-9:30pm EST
- September 13<sup>th</sup> 8:00-9:30pm EST

- November 8<sup>th</sup> 8:00-9:30pm EST

**Motion and second to adjourn**