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Starting September 1, 2023, you should use this guide to help navigate a step-by-step process to renew your USA Swimming membership. Please keep in mind:

• You can renew your USA Swimming membership anytime from September 1, 2023 - August 31, 2024.

• Remember parents are not members, only the swimmer. Parents of swimmers under 18 will log in to their Parent account. Swimmers will be attached to Parent Accounts.

• **You can renew on mobile, but desktop is the recommended platform.** Once you have completed and paid for your membership, you will receive a confirmation email and can view an itemized receipt in your USA Swimming account.

• **This guide covers renewals only.** New members will still need to register using their club’s unique registration link and create a USA Swimming account through the Online Member Registration (OMR) process.

• Expired seasonal members, need to use a club's new OMR 2023-2024 link to register but do not need to create a new USA Swimming account.
**RENEWAL GUIDE**

**STEP 1:** Log into your account at hub.usaswimming.org

**LOGIN**

Please login with your username and password.

(Note that usernames created on our old system before Sept 1, 2022 will no longer work. Click "Create a Login" below if you need a new account)

Username:

YourUsername

Password:

********

LOGIN

FORGOT USERNAME  FORGOT PASSWORD  CREATE A LOGIN

**STEP 2:** If you or any members connected to your account are eligible for one-button renewals, you will see a red "Renew Memberships" button at the bottom of the "My Family" section of your Member Dashboard.
STEP 2a: If the swimmer is not attached to the Parent Account, add them by clicking on the “add individual” icon located in the upper right corner of the my family section. Needed information includes athlete/member ID. If you don’t have this, please get this information from the club or your LSC Registration Chair.
STEP 3: Click the "Renew Memberships" button. A pop-up window will display a table with all members eligible for renewal. If a member is eligible for multiple renewals (e.g., Athlete, Official, Coach, etc.), each renewal option will have its own line in the table. You may choose to renew more than one membership per member, if applicable.

STEP 4: Read through the information in the pop-up window carefully.
STEP 5: Click the checkbox in the "Select" column for each of the memberships you want to renew.

NOTE: A "Change Member Type" button in the "Select" column indicates that the membership can be renewed as a different member type. An example of this would be renewing a Flex membership to a Premium membership. To change the renewal membership to a different member type, click the "Change Member Type" button, select the member type you'd like to renew from the dropdown, and click "Save."
STEP 6: Once you've made your selections, click the red "Renew" button. The renewal(s) you’ve selected will be added to your cart, and the membership information for each renewing member will be displayed.

STEP 7: Click "Continue" to proceed to the checkout and pay for your renewal(s).
STEP 8: Review the items in your shopping cart and click "Check Out."

STEP 9: FINAL STEP! To complete the payment process, enter the payment information and click "Pay."
HOW TO RENEW WHILE TRANSFERING CLUBS

Only current members are eligible for a transfer. If your membership is expired, you will need to use the 2023-2024 OMR link from your new club. You should not create a new account.

STEP 1: Secure the 2023-2024 OMR link from your new club

STEP 2: Log into your account at hub.usaswimming.org
STEP 3: After September 1, 2023, use your new team’s 2023-2024 OMR link to renew (reach out to your new team if you do not have this link). Enter the OMR link into your browser search bar and press "Enter." DO NOT CREATE A NEW ACCOUNT.

STEP 4: In the "Renew Eligible Memberships" box, select the members you would like to renew on the new team by clicking the checkbox in the "Select" column.
**STEP 5:** A confirmation box will appear with the renewal information. Review the information and then click "Continue."

**STEP 6:** You will be taken to the Shopping Cart. Review the information and then click "Check Out."
STEP 7: FINAL STEP! To complete the payment process, enter the payment information and click "Pay." You will receive a confirmation email.

**Shopping Cart**

Your purchase may take up to two minutes to complete. Please do not reload the page or navigate to another window while your purchase is being processed. If you have begun a payment process by clicking "Process Payment" and you lose connection or are unsure if the payment was successful for any reason, please reach out to support@usaswimming.org to check if your payment has gone through before making any new payment attempts.

Card number: 1234 5678 9123 4567
Expiration: 05 / 25
CVC: 515
Country: United States
ZIP: 01886

CANCEL  PAY $85.00
QUESTIONS?

If you have question or need further assistance, please send an email to your LSC Registration Chair or email swimssupport@usaswimming.org