

# N3 EVALUATION AND CERTIFICATION REQUIREMENTS

## N3 EVALUATION REQUIREMENTS

- Must be certified as N2 in the position requested.
- Must be certified N3 Stroke & Turn prior to requesting N3 evaluation for CJ, SR, DR, or AR.
- Must be certified N2 Deck Referee prior to requesting N3 evaluation for AR.
- Must have worked at least 8 sessions\*, as recorded in OTS, at USA Swimming **sanctioned** meets since reaching N2 certification in that position prior to requesting an evaluation.
  - Manually recorded meets/sessions *will not* count towards this requirement.
  - Chief Judge *pre-evaluation* sessions must be completed on a dedicated CJ team at invites approaching Sectional protocols or prelim/final meets, have a minimum of 2 CJs per pool (may include TLCJ), have a TLCJ that is consistent, and CJ(s) completing pre-evaluation session requirements work a minimum of 3 sessions as a CJ at the meet. Only dedicated CJ team sessions apply toward the 8 CJ session requirements.
  - Admin Referee sessions must be at meets with some “check-in” events and at least 8 sessions must have been at preliminary/final meets with scratching from finals procedures
- Request evaluation at an Official’s Qualifying Meet.
- Must be evaluated over a minimum 4 sessions in that position at that meet.
- N3 Stroke & Turn requires only one satisfactory evaluation.
- All other positions require 2 satisfactory evaluations (one initial and one final) from 2 different evaluators at 2 different Official’s Qualifying Meets (OQMs).
  - Must have worked at least 8 sessions\* at USA Swimming **sanctioned** meets in the position between initial and final.
    - Manually recorded meets/sessions *will not* count towards this requirement.
  - Final evaluation must be completed within 3 years of initial evaluation.
  - CJ sessions for N3i or N3f evaluation must be completed on a dedicated CJ team with a minimum of 2 CJs per pool, **plus** a consistent TLCJ, and the evaluated CJ(s) are the same for a minimum of 4 sessions.
- Must have worked at least 8 sessions\* in the position before requesting a re-evaluation in the same position.

*\*Sessions should be completed at invites approaching Sectional meet protocol or prelim/final meets.*

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## N3 CERTIFICATION REQUIREMENTS

- For N3 Stroke & Turn, must have one satisfactory N3 evaluation.
- For CJ, SR, DR, and AR, must have satisfactory initial (N3i) and final (N3f) evaluations for N3 certification.
  - An N3i evaluation is not a certification level, but an initial step in a two-part process.
- Must maintain LSC certification and participate in LSC meets, verified by your LSC Official's Chair.
  - Must have worked at 2 LSC Championships, Zones, Sectionals, Futures or OQMs, minimum of 4 sessions each, in the 2 years prior to application.
- Must have at least one teaching and one learning activity in the last 18 months, recorded in OTS.
  - Activity examples include: Clinic, Deck Instruction (mentoring), Swimposium, Officials Committee Meeting.
  - Manually recorded activities in OTS *will* count towards the Teaching and Learning requirements.
- For CJ, SR, DR, and AR applicants:
  - Within the 3 years prior to application, must have received a successful N3 final evaluation in the desired position
  - Within the 5 years prior to application, must have worked and been successfully evaluated as an N3 official in any position at one or more USA Swimming National Championship\*\* level meets
- Must apply online for National Certification approval. Application cannot be made until one year after N2 certification in the position.

*\*\*National Championship level meets include Pro Series, Junior National, Senior National, US Open, and Trials class meets.*