SAFETY ACTION PLAN EXAMPLES

Courtesy of the University of Minnesota Aquatics Program

FACILITY EMERGENCY

Assessment
Is it life threatening? If so, clear the building

Call 911
(if appropriate)

Direct patrons to safety

Call equipment room and aquatic center office to notify them and for further assistance

Notify Head Lifeguards
(if unable to reach a Head Lifeguard, begin calling the people on the emergency list)

Fill out appropriate reports

Turn in reports to Head Lifeguard

Staff Briefing

Sample Only
Need to create Safety Action Plan specific to your facility
WEATHER EMERGENCY

Lifeguard is alerted

3 whistles – Clear the pool/building

Direct patrons to wet tunnel (southwest corner of building) If necessary, use dry tunnel

Call equipment room and aquatic center office to notify them and for further assistance

Notify Head Lifeguards
(if unable to reach a Head Lifeguard, begin calling the people on the emergency list)

Maintain crowd control and monitor situation on radio

Fill out appropriate reports

Turn in reports to Head Lifeguard

Staff Briefing

Sample Only
Need to create Safety Action Plan specific to your facility
FIRE & CHEMICAL EMERGENCY

Alarm sounds and Lifeguard is alerted

Assess the scene

3 whistles – Clear the pool/building

Chemical
Direct patrons to appropriate landing, south landing is preferred

Fire
Evacuate to landing based on weather conditions (wind direction)

Confirmation of alarm

Alarm confirmed
Evacuate building
Call equip room & aquatic center office
Notify Head Lifeguard
Fill out appropriate reports
Turn in reports to Head Lifeguard
Staff Briefing

False alarm
Resume activity

Sample Only
Need to create Safety Action Plan specific to your facility
EMERGENCY INCIDENT

Assess the scene

Safe
  Deal with problem/concern
  Listen to patron
  Offer a solution

Not Safe
  Call 911
  Call equip room & aquatic center office
  Notify Head Lifeguard (If unable to reach a Head Lifeguard begin calling the people on the emergency list)

Fill out appropriate reports
  Turn in reports to Head Lifeguard
  Staff Briefing

Sample Only
Need to create Safety Action Plan specific to your facility
DROWNING EMERGENCY

3 Whistles – Clear the pool

Assess the scene

Secure additional assistance

Lifeguard enters the water

Bystanders – Call 911

Distressed Swimmer

Drowning Swimmer

Calling equip room & aquatic center extension

Assist to safety

Appropriate rescue & tow

Meet ambulance

First Aid

CPR & First Aid

Provide any additional assistance as directed by the lifeguard

EMS – Victim to hospital

Notify Head Lifeguard
(If unable to reach a Head Lifeguard begin calling the people on the emergency list)

Fill out appropriate reports

Turn in reports to Head Lifeguard

Staff briefing and follow up counseling

Sample Only
Need to create Safety Action Plan specific to your facility
**SPINAL MANAGEMENT**

3 Whistles – Clear the pool

Assess the scene

Secure additional assistance

Enter the water

Provide in-line stabilization

Additional assistance –
Call 911 & Aquatic Center Office

Bring backboard to primary rescuer

Secure victim on backboard

Remove from the water

Check ABC’s & monitor until EMS arrives

Notify Head Lifeguard
(If unable to reach a Head Lifeguard begin calling the people on the emergency list)

Fill out appropriate reports

Turn in reports to Head Lifeguard

Staff briefing and counseling

Sample Only
Need to create Safety Action Plan specific to your facility
911 CALL EXAMPLE

The following is a sample of the message that is hung beside each emergency phone. This sign provides directions to the appropriate emergency entrances. It also allows untrained persons provide the appropriate information to the 911 operator.

THIS PHONE IS

FOR
EMERGENCY
USE ONLY

1. DIAL “911”.
2. Read the following message:

“AN AQUATIC EMERGENCY EXISTS AT THE UNIVERSITY AQUATIC CENTER, 1910 UNIVERSITY AVE SE. PLEASE COME AT ONCE TO THE AQUATIC CENTER’S NORTHEAST DOOR ON YOUR RIGHT AS YOU ENTER FROM UNIVERSITY AVE. IF POSSIBLE, SOMEONE WILL MEET YOU THERE AND DIRECT YOU TO THE POOL.”

“THERE HAS APPARENTLY BEEN A _____ INJURY.”

3. REMAIN ON THE PHONE WITH THE DISPATCHER UNTIL EMERGENCY PERSONNEL ARRIVE ON THE SCENE.

DO NOT HANG UP

PLEASE COMPLETE THE NECESSARY PAPERWORK AND NOTIFY THE AQUATIC DIRECTOR IMMEDIATELY AFTER THE EMERGENCY.