



Required Quality Control System Components of all USA Swimming and Local Swimming Committee Sanctioned Events

Pre-Event

- * Include the following language in the meet sanction:
 - A quality control system has been implemented to ensure that individuals who are ineligible for participation are unable to participate in this competition. This includes, without limitation, individuals listed on the U.S. Center for SafeSport's Centralized Disciplinary Database, USA Swimming's List of Individuals Permanently Suspended or Ineligible for Membership, USA Swimming's List of Individuals Suspended or Ineligible – Specific Date, and all adult members (defined by the SafeSport Code for the Olympic and Paralympic Movement as 18 years and over) of USA Swimming who have not completed athlete protection education as required by the U.S. Center for SafeSport.
- * Include the following statements in the meet information distributed to all participating clubs, coaches, and athletes:
 - The USA Swimming Safe Sport program is USA Swimming's comprehensive abuse prevention program dedicated to creating a healthy and positive environment free from abuse for all its members. Components of the program include, but are not limited to, providing education and training, enforcing policies (such as the Minor Athlete Abuse Prevention Policy), rules and best practice guidelines, promoting healthy boundaries and mandatory reporting of violations.
 - The Minor Athlete Abuse Prevention Policy prohibits Adult Participants (as defined) from having one-on-one interactions with minor athletes which are not within an observable and interruptible distance from another adult. Adult Participants are required to abide by this policy in full during this meet.
 - Pursuant to USA Swimming Rules and Regulations and federal law, it is every member's responsibility to immediately (i.e., within 24 hours) report any incident of child abuse, including physical or sexual abuse, to law enforcement and the U.S. Center for SafeSport. Reporting must occur when an individual has firsthand knowledge of misconduct or where specific and credible information has been received from a victim or knowledgeable third party. A report to the U.S. Center for SafeSport may be made via telephone at 833-5US-SAFE (833-587-7233) or online at www.uscenterforsafesport.org/report-a-concern. Various state laws may also require reporting to law enforcement or to a designated child protection agency.
 - All athletes age 18 and older must complete Athlete Protection Training in order to be a USA Swimming registered member in good standing. Any athlete who turns 18 on or after [insert first date of the actual competition], who has not completed Athlete Protection Training by the **first** day of competition, will be prohibited from participating in the



competition until such time as all membership requirements are completed. Times achieved by an athlete who turns age 18 on or after [insert same date], who competes in this USA Swimming sanctioned event without completing this membership requirement, will NOT count for qualification or recognition. This includes participation as a member of a relay.

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- For information on how to report other alleged violations, including without limitation, the USA Swimming Code of Conduct and the Minor Athlete Abuse Prevention Policy, please visit www.usaswimming.org/report.
- *A communication must be sent to all participants within 30 days of the start of the meet. This communication must contain, at a minimum, the following statements:
 - The Minor Athlete Abuse Prevention Policy (www.usaswimming.org/maapp) prohibits Adult Participants (as defined) from having one-on-one interactions with minor athletes which are not within an observable and interruptible distance from another adult. Adult Participants are required to abide by this policy in full during this meet.
 - Pursuant to USA Swimming Rules and Regulations and federal law, it is every member's responsibility to immediately (i.e., within 24 hours) report any incident of child abuse, including physical or sexual abuse, to law enforcement and the U.S. Center for SafeSport. Reporting must occur when an individual has firsthand knowledge of misconduct or where specific and credible information has been received from a victim or knowledgeable third party. A report to the U.S. Center for SafeSport may be made via telephone at 833-5US-SAFE (833-587-7233) or online at www.uscenterforsafesport.org/report-a-concern. Various state laws may also require reporting to law enforcement or to a designated child protection agency.
 - For information on how to report other alleged violations, including without limitation, the USA Swimming Code of Conduct and the Minor Athlete Abuse Prevention Policy, please visit www.usaswimming.org/report.
 - All athletes age 18 and older must complete Athlete Protection Training in order to be a USA Swimming registered member in good standing. Any athlete who turns 18 on or after [insert first date of the actual competition], who has not completed Athlete Protection Training by the **first** day of competition, will be prohibited from participating in the competition until such time as all membership requirements are completed. Times achieved by an athlete who turns age 18 on or after [insert same date], who competes in this USA Swimming sanctioned event without completing this membership requirement, will NOT count for qualification or recognition. This includes participation as a member of a relay.
- *Run a meet recon report for all participating athletes. Adult athletes flagged



due to not completing Athlete Protection Training are not permitted to have deck access or participate in the meet until such time as all membership requirements are completed.

- A notification should be sent to any athletes flagged in the meet recon report notifying the athlete, of the need to complete the requirement(s) and that if the requirement(s) are not completed prior to the start of the meet that the athlete will be prohibited from participating. This notification should be copied to the athlete's club head coach.
- *Request a list of all anticipated non-athlete, non-coach event participants from USA Swimming staff, LSC staff, participating clubs, the local meet host and the Meet Referee.
 - Meet Director/Meet Host will track these non-athlete, non-coach event participants (e.g., media, assigned event officials, local volunteers, trainers, massage therapists, medical professionals, etc.). This includes the individual's name, association, event role, USA Swimming member ID, whether the individual is a currently registered member of USA Swimming, and whether the following requirements are current or expired: CPR certification, concussion protocol training, Safety Training requirement(s), USA Swimming background screen and Athlete Protection Training. For individuals required to be members of USA Swimming, any individual with missing membership requirements will not be given credentialed access to the event and will therefore not be permitted to participate in the event.
 - The Meet Host will check this list of individuals against the USA Swimming "Individuals Permanently Suspended or Ineligible" list and the "Individuals Suspended or Ineligible- Specific Date" as well as the U.S. Center for SafeSport Centralized Disciplinary Database Any individual ineligible to participate will not be provided credentialed access to the event and will not be permitted to participate.
 - <https://www.usaswimming.org/utility/landing-pages/safe-sport/banned-member-list---perm>
 - <https://www.usaswimming.org/utility/landing-pages/safe-sport/banned-member-list---temp>
 - <https://uscenterforsafesport.org/response-and-resolution/disciplinary-database/>
- *Identify individuals in the local area who are suspended or permanently ineligible for membership in USA Swimming by utilizing the USA Swimming "Individuals Permanently Suspended or Ineligible" list and the "Individuals Suspended or Ineligible- Specific Date" as well as the U.S. Center for SafeSport Centralized Disciplinary Database:
 - <https://www.usaswimming.org/utility/landing-pages/safe-sport/banned-member-list---perm>
 - <https://www.usaswimming.org/utility/landing-pages/safe-sport/banned-member-list---temp>
 - <https://uscenterforsafesport.org/response-and-resolution/disciplinary->



database/

- Individuals on these lists are noted with the last known state of residence.
- Permanently suspended or ineligible individuals cannot be present on deck, coach, or perform any function at a meet requiring USA Swimming Membership.
- Any individual receiving a media credential must not be on the lists.
- Any individual serving as a meet volunteer must not be on the lists.
- Individuals permanently suspended or ineligible can be spectators at a meet and may be in the stands.
- Work with the host team to ensure there is a plan in place to verify and confirm no one from the lists will be coaching, permitted deck access, or performing other restricted functions at the meet.
- Ensure all coaches, officials and trainers, massage therapists and medical professionals show proof of current USA Swimming membership (e.g., require them to show their Membership Card via the USA Swimming app) at registration. If such an individual cannot demonstrate proof of membership in good standing, deck access will not be granted (e.g., no credential will be provided).
- Ensure all LSC or host club staff show proof of current USA Swimming membership (e.g., require them to show Membership Card) at registration. If such an individual cannot demonstrate proof of membership in good standing, deck access will not be granted (e.g., no credential will be provided).
- Violators shall be reported to the Meet Director or Meet Referee, who can then direct that individual to the spectator area. A subsequent report should also be made to USA Swimming.

At Event

- *During registration, ensure all coaches and officials show proof of current USA Swimming membership (e.g., require them to show Membership Card via the USA Swimming app).
- *Should there be an option for day-of or walk-up registration, individuals who are on the USA Swimming “Individuals Permanently Suspended or Ineligible” list and the “Individuals Suspended or Ineligible- Specific Date” as well as the U.S. Center for SafeSport Centralized Disciplinary Database, are not eligible to participate. These resources must be referenced prior to allowing an individual to complete a day-of or walk-up registration. An individual who is ineligible for participation must not be permitted to participate. In addition to referencing these resources, the USA Swimming membership database, SWIMS, should be accessed to ensure the individual is eligible to participate per other USA Swimming requirements. [Note: athletes who register for a Single Meet Open Water membership are not required to complete Athlete Protection Training in order to participate.] No credentialed access will be given to any



individual ineligible to participate in the event.

Post-Event

- *A list of all individuals who received a credential to the event (e.g., all athletes, coaches, officials, staff, trainers, massage therapists, medical professionals, media and volunteers) must be reviewed by the Meet Host to verify no banned or suspended individuals were permitted to participate in the event.