

## USA Swimming Coaches

### Advisory Council (CAC)

#### March 8, 2023 Meeting Minutes – Approved April 12, 2023

The meeting was held on Zoom.

Tim Bauer ('24), **Chair**, Jaime Bloom ('23), **Administrative Vice Chair**, Marcia Callan ('25), Sarah Dawson ('23), Jennifer Gibson ('25), Jessica Hardy (Athlete-'23), Kristine Julian (Athlete-'23), Chase Kalisz (Athlete-'25), Michael Lawrence ('25), Jeremy Linn (Athlete-'23), Mary Liston ('23), Jay Litherland (Athlete-'24), Abi Liu ('24), Katie McLaughlin (Athlete-'24), Pete Raykovich ('25), Shawn Smith ('23); Terry Stoddard ('24), **Secretary**, Doug Wharam ('23).

**USA-S Staff:** Joel Shinofield, Lindsay Mintenko, Maggie Vail, Beth Winkowski, Terry Jones

**Absent:** Chase Kalisz, Jeremy Linn, Jay Litherland, Katie McLaughlin

#### **The meeting was called to order at 10:00 A.M. Mountain Standard Time (MST)**

- A Summary of the February 15<sup>th</sup> Working Group was presented and is to be included in these minutes.
- Tim began a discussion regarding communication with coaches that are seated in a position to vote during the USA-S Annual Business Meeting and USA-S House of Delegates. The CAC Members agreed that the CAC Members would try the communication App **Telegram**. We roll this out in two Steps: **Step 1** to decide on **"Our Platform"** and **Step 2** to decide on **"Our Message"**.
- After reviewing the assessment survey of the 2022 ABM and HoD voting we agreed to create our **Desired Outcomes**:
  - **"To educate coaches who were seated in a position to vote by educating the when, where, how, and why of voting during agenzed meetings";**
  - **"To Develop Our Message";**
  - **"To Deliver and Follow Up to be sure that these coaches have received the message"; and**
  - **"To Listen for Input"**.
- An update was provided regarding the USA Swimming Provisional Coach Requirements.
  - Joel indicated that it was close to being completed.
  - A set of **Bullet Points** will be created to help CAC Members be voices on the deck.
  - A Google Document will help us understand what to report and how to respond.
- The purpose of the USA Swimming Annual Workshop (AW) was discussed:
  - This Year's AW Theme is regarding Coaches.
  - Meet with Coaches in April; Organize, Create and Educate Small Groups.
  - Accomplish a Greater Than 90% Participation Rate.
  - There is great potential prevalent for the **Body of Coaches to Use Their Voice**.
- Possible New Legislation will be presented in May. There is a need for the CAC Members to include a robust discussion regarding these new items during the May CAC Meeting to be able to use our Platform and Message as we reach out to those coaches seated in positions to vote.
  - It was suggested that the CAC present a survey asking those coaches who were seated in a position to vote in 2022 about what they learned and what we can do to help them.
    - Keep the survey to one page.
  - We need to invite the 210 Coaches to our Platform to hear Our Message. We need to

organize the coaches that we currently know are seated and discuss: **Who; When; Where; How and Why** as soon as possible. We have March, April and May to complete our outreach.

- For the April meeting everyone should bring their input regarding what should be “**Our Message at the Annual Workshop in April**”.
  - Suggestions: **Who** is CAC? **Introduce** Ourselves. Discuss Our **Relationship** with Coaches.
  - Have a simple “**Multi Layered Approach**”. Tim asked Michael Lawrence and Marcia Callan to help him.
  - Create a **FAQ**.
- Marcia Callan is representing the CAC on the Athlete’s First Initiative.
- Shawn Smith will be attending the National Team Coaches Meeting in April.

Our Five Pathways that make up the CAC.

- The Pathway to Coaching
- The Pathway to Communication
- The Pathway to Fast Swimming
- The Pathway to Governance
- The Pathway to Start a Club

Items that were discussed in 2022 to be considered for the 2023 calendar:

- CAC Member participation on to the Five Pathways.
- Legislation which includes coach representation on the Athlete Advisory Council.
- Begin the process to determine the Mission of the CAC.
- Begin the process to determine the Goals of the CAC.
- Get and stay connect regarding the Five Pathways.
- Discuss Liaisons to USA Swimming Committees.

The next meetings will be:

- The next regularly Scheduled Second Wednesday of each month will be April 12<sup>th</sup> at 10 MT.
- An In Person Meeting at the USA Swimming Annual Workshop, April 20<sup>th</sup> or 21<sup>st</sup> and
- The **Second Wednesday in May** on May, 10<sup>th</sup> – 10:00 A.M. MT.

The meeting was adjourned at 11:09 A.M. MST.

**Attached:**

- PDF Version of the Slide from the CAC Communication Committee in the 2022 Power Point for the BoD.
- The Bullet Points from Joel on March 14<sup>th</sup> regarding The USA Swimming Provisional Coach Requirements – White Paper Responses – DRAFT - DO NOT DISTRIBUTE.
- The Notes from the February 15<sup>th</sup> CAC Working Group.
- CAC Operating Policy Manual.
- Power Point for the Board of Directors Meeting.